Conference Room #201 Startup

To Start System & Power On Monitor

👆 Press the "SYSTEM ON" button to power on monitor

Use the mouse and keyboard to log-in to the computer.

To Connect the PC Computer

- Select Source:
  Press the "HDMI" button.

To Shut Down

👆 Press "SYSTEM OFF" at middle left.

- If you are having issues, please read the Trouble Shooting Tips

Trouble Shooting Tips

No Video on Monitor

- Check monitor is powered on.
- Check the selected source on the panel. Example: "HDMI".
- Check cable connections at PC and Wall Plate.
- Check display settings on computer in use. Right click on desktop and select Display Settings. Look under Multiple Displays. Choose "duplicate these displays".

No Computer Audio

- Check laptop audio setting at bottom right of desktop display. Adjust slider volume level and un-mute. Also check the source is selected to "*Echo Cancelling Speakerphone Bose Videobar VB1*".
- If playing a You Tube video, check audio adjustment at bottom left of video. Un-mute and adjust slider.
- Adjust Volume knob on wall panel.
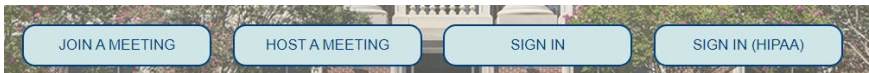- Adjust volume using Bose remote.

Need Help?

Call Conference and Event Services

901-678-2041

Utilizing Zoom

Room 201

To Initiate a Meeting

- Log into the Desktop PC using the UC credentials listed on the podium, or with your own UUID and password.

- Navigate to *Memphis.zoom.us* and login, using your UUID, password and Duo.

| JOIN A MEETING | HOST A MEETING | SIGN IN | SIGN IN (HIPAA) |

- Set up and begin your Zoom meeting

To Select the Correct Camera

- Settings > Video > Camera >
    - ○ "*Bose Videobar VB1*"
- Check Bose Videobar is powered on. Light is ON under camera lens.

- If not, use Bose remote to wake up Videobar. Press HOME button.

To Select the Correct Speaker

- Settings > Audio > Speaker >
    - *"Echo Cancelling Speakerphone Bose Videobar VB1"*
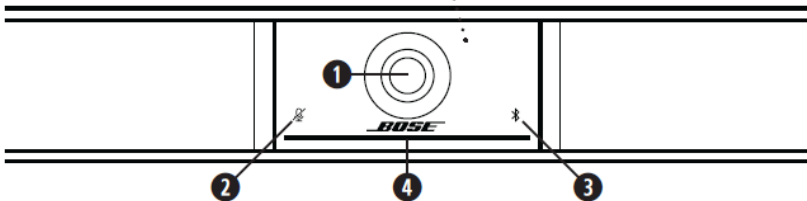
To Select the Correct Microphone

- Settings > Audio> Microphone >
    - *"Echo Cancelling Speakerphone Bose Videobar VB1"*

To Control the Web Camera

- Camera controls are made using the remote control.
- Use arrow keys and zoom button to adjust camera.
- Bose remote control directions are on the next page.

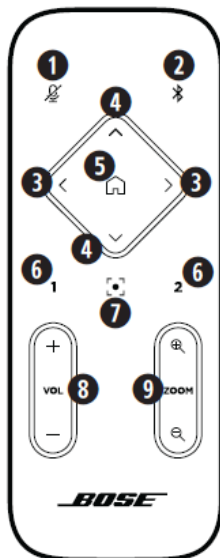## To Pair a Bluetooth Device with Bose VB1

- Press the Bluetooth button on the remote control for 3 seconds to put the VB1 in its pairing mode.
- The Bluetooth indicator on the front panel of the VB1 will blink blue.
- On your device, scan for other available Bluetooth devices and select VB1. The Bluetooth indicator on the front panel of the VB1 will light solid white when connected.

1. **Camera**
2. **Mute Indicator:** This light illuminates red when the microphones are off.
3. **Bluetooth Indicator:** This light indicates the current status of VB1 *Bluetooth* connectivity:

    Slowly pulses blue: The VB1 is available to pair to a *Bluetooth* mobile device.

    Solid white: The VB1 is connected to the Bose Work app or to a mobile device for calls and media.

    Off: No *Bluetooth* connectivity.

Remote Control

The Bose Videobar VB1 includes an infrared remote control that enables you to adjust camera and volume settings, mute the microphones, and put the VB1 in *Bluetooth* pairing mode.

1. **Mute:** Mute/unmute the VB1 microphones.

2. *Bluetooth*: Press and hold for 3 seconds to enter pairing mode. If already paired to a device, press and hold to disconnect.

3. **Camera Pan:** Press to pan the camera left and right (**<** or **>**), or press and hold for continuous adjustment.

4. **Camera Tilt:** Press to tilt the camera up and down (**Λ** or **V**), or press and hold for continuous adjustment.

5. **Home Preset:** Return Pan, Tilt, and Zoom (PTZ) camera settings to the Home position. The Home position can be changed in the Bose Work Configuration app.

6. **Presets 1 & 2:** Press to select Preset 1 or 2 for the camera. Press and hold to save the current Pan, Tilt, and Zoom (PTZ) camera settings as Preset 1 or 2.

7. **Autoframe:** Turn autoframing on/off. When on, the pan, tilt, and zoom (PTZ) camera settings will adjust automatically to include all participants in the field of view at all times.

8. **Volume:** Raise or lower volume (**+** or **−**).

9. **Camera Zoom:** Increase or decrease (**+** or **−**) the zoom ratio of the camera.