

FINANCIAL AID PARENT CHECKLIST

AUGUST

☐ Admissions Application Becomes Available for University of Memphis

- Students are strongly encouraged to apply for admission early to receive maximum consideration for scholarships

OCTOBER

☐ Complete the Free Application for Federal Student Aid (FAFSA)

- The FAFSA is available on October 1 of each year at studentaid.gov
 - Your student should complete the 2021-2022 FAFSA as soon as possible in order to ensure maximum aid eligibility
- Use 2019 tax information
 - Use the IRS Data Retrieval Tool if possible
- Make sure your student includes the University of Memphis school code (**003509**) first on the FAFSA

NOVEMBER

☐ Submit Missing Documents, if needed

- Your student should check their myMemphis account for any outstanding requirements
- Your student should check their University of Memphis email frequently
- Note: Verification is a process to ensure all the information on the FAFSA is accurate

☐ Encourage Your Student to Start Applying for Private Scholarships through Tiger Scholarship Manager

- Visit memphis.edu/scholarships

DECEMBER

☐ Scholarship Award Letters are Mailed

☐ Financial Aid Award Letters are Mailed

- Students with outstanding requirements and those selected for verification will receive award letters once documents have been submitted and processing has been completed

JANUARY

☐ Your Student Should Send Updated Scores to the University of Memphis Undergraduate Admissions Office

FEBRUARY

☐ February 1 is the Tiger Scholarship Manager Deadline

☐ February 1 is the Tennessee Student Assistance Award Deadline

☐ Students Should Follow-up With the Financial Aid Office Regarding Unsatisfied Requirements

- Your student should submit documentation as soon as possible to have their complete financial aid package prior to the May 1 National Decision Day
- Your student should check their myMemphis account for any outstanding requirements
- Your student should check their University of Memphis email frequently

MARCH

☐ March 1 Academic Scholarship Deadline

☐ New Student Orientation Sign-up becomes available

MAY

☐ Students Should Read and Accept the Terms and Conditions for Financial Aid Awards and Scholarships

☐ Students Should Accept or Decline Their Federal Direct Loans

☐ Students Should Complete Loan Entrance Counseling and Master Promissory Note for Accepted Loans at studentaid.gov

☐ Students Should Submit Their Final High School Transcript

- Your student should speak with their high school to ensure they send the final official high school transcript to the University of Memphis Undergraduate Admissions Office
 - Required for the Hope Scholarship

JULY

☐ Review Your Student's USBS Bill

- Visit TigerXpress for billing information

☐ Students Should Sign Up for Direct Deposit

- This can be done on TigerXpress and will allow any refund your student is eligible for to be directly deposited into a bank account

☐ If needed, Consider Additional Financial Aid Options

- Review the account information to determine if your student may need additional loans to help with the cost of attending the University of Memphis
- If your student does need additional loans, you have the following options:
 - For Dependent Students | Parent PLUS Loan – parents can apply for a Parent PLUS Loan online at studentaid.gov
 - * If approved, parents need to fill out a Master Promissory Note online at studentaid.gov
 - For All Students | Private Loan – Check with your local/Regional Banking Institution
- Remember, Federal Work Study will not pay toward your student's bill, so do not include this when comparing charges to financial aid

AUGUST

☐ Pay Bill

- Pay any remaining balance that was not covered by Financial Aid or sign up for the Installment Payment Plan to avoid late fees or class cancellation



SCHOLARSHIP OFFICE

901.678.3213 | scholarships@memphis.edu
memphis.edu/scholarships

FINANCIAL AID OFFICE

901.678.4825 | financialaid@memphis.edu
memphis.edu/financialaid

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