Shopping

Add Items to Your Shopping Basket

Here are some ways to add items to your shopping basket:

- Click on the **Order Entry** tab to add a VWR, Manufacture or Competitor's Catalog #. **NEW**

  In the line provided, enter the **Catalog #** you are searching for and tab to unit of measure field. A pop up box will appear as follows:

  For a **core VWR #,** user will be prompted to add a Unit of Measure and Quantity.

  For a **Manufacture's #**, the VWR # will appear in the Product # field. User will be asked to provide U/M and Qty.

  For a **Competitor's #**, a list of exact or alternate products (up to 5) will be provided. (Product will be identified as to the type of match). Make selection. User will be prompted to select U/M and Qty.

  As a product has been saved, a new Order Entry line will appear. User may continue to add items or Click 'Add to Basket' to process their order.

- General Search: The Search box will accept a VWR, Competitor's or Manufacture's Catalog #. User may also enter a product description **NEW**

- Use the Parametric Search to select products by specific features. Once you select parameters, you will be able to Compare Products from the selected vendors.

- Product Search by Catalog. Click on Product's tab. Access our on-line Catalogs. Browse Catalog using the Alpha product index. Click on product to review the information and enter quanity.

- Use Shopping Lists. Add list to Basket. To alter list before adding to basket, choose View/Modify and click Details. Select item(s), modify quantity and Add to Basket.

Create a Shopping List

In the Shopping Basket, a user may store their frequently used items in a Shopping List. User may have as many lists as they like.

To create a Shopping List: Take items to the Shopping Basket – Click on "Save as a Shopping List" – Name the List. To access Saved Shopping List – Click on My Accounts – Click on Shopping Lists. All lists can be viewed.

Add Items to a Saved Shopping List

1. Find the catalog page of the item(s) you wish to add using one or more of the following methods.

   - Order Entry - Enter VWR cat #, unit of measure, and quantity, and Add to Basket. Click on VWR cat # (from Shopping Basket).

   - Search - Perform search and click on blue, underlined description.

2. Select Shopping List.
3. Click Add to Shopping List.

Save Shopping List(s) for Future Use

1. Add desired items to your Shopping Basket.
2. Save As Shopping List (from Shopping Basket).
3. Name shopping list and save.

Modify a Saved Shopping List

1. In My VWR Tools, select Shopping Lists and click Delete List.
2. Click checkbox for Delete List.
3. Click View/Modify and Details and de-select item(s) or modify quantities and click Modify List.

Find Your Item – More Options

Oligos Configurator

Order your Custom Oligos from vwr.com. Click on Oligos Configurator to access this feature.

Chemical Search

1. Enter CAS #, chemical name or synonym, chemical formula, or molecular weight.
   Click Search

   Search by Substructure: Click on Chemical Search. Select Substructure search tab. Draw your molecule. Click Search. Product options for your molecule will be listed.

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VWR Shopping Basket

Shopping Basket Review	
Description	**Brief description of product.**
Catalog #	**Click on VWR Catalog # to access Product page with similar products and accessories.**
Qty	**To modify quantity, change value and Click "Update Basket"**
Availability	**In Stock: Shipping from Primary Warehouse** **AWS: Source from a 2nd or 3rd warehouse** **See Key for additional Availability Info**
Price	**Obtain your Contract Price**

Check Order History (web orders only)

1. Click on Order History located under My Account Tools.
2. View Orders by Past Day, Month or "All"
3. Select Order. Click on Details or Status

Check Order Status (all orders)
1. Click Order Status.
2. Enter Acct. # and PO#, or Invoice # or VWR Sales Order #.
3. Click Get Order Status.

Availability Icon Key

VWR has created symbols and icons to allow you to quickly recognize the status of your ordered items.

Support

Call 1-800-932-5000 or your VWR Site Representative for Order Inquiries.

VWR Website Support Help Desk: 1-888-320-4357

Availability Icon	Definition
	"This product is currently not available on the web site. Please call VWR at 1-800-932-5000 for pricing and ordering information." It is possible there may be a substitute product but unlikely it is the exact product. Customer service will help or suggest a replacement.
	"The total price of your order exceeds your spending limit of $XXXXX.XX." Your organization has the ability to place a limit on your order, check with purchasing or your local sales representative.
Secondary Or Tertiary warehouse	VWR will source your order from a Primary warehouse based on a customer's location. If unavailable from this site, the web will check a Secondary or Teritiary warehouse to fill the order.
	"This product has been blocked by your organization. For more details, please contact your purchasing department." Products can be blocked at the request of the customer's purchasing manager.
Inverted Triangle	Replacement Item listed below. Requested item has been discontinued. For equal replacement, note new #.
!	"Requires special licensing for purchase. Please call 1-800-932-500 for more information." In certain states, a License is required to purchase items; VWR must have this license on file before these types of products can be ordered.
	"Product shipped directly from manufacturer. If availability is critical, call VWR at 1-800-932-5000." Some products require special handling, have short shelf lives or are stored at the supplier. These products will ship directly from the manufacturer.
	"This item is being shipped directly from one of our suppliers. Shipping time and cost may vary. Please contact VWR customer service for more information." Some products require special handling, have short shelf lives or are stored at the supplier. These products will ship directly from the manufacturer. However, these particular DFS items show availability from the supplier during order placement.