Employee Educational Benefit - Spouse/Dependent – TO BE

Employee

START

Complete Spouse/Dependent

Meet Criteria?

YES → Automatic HR Approval

Form will validate Employee FTE, Employee Status = Active, EVEA, Student Level = UG, dependent age as of first day of class <27 years old.
be and Dependent age will be calculate. Fee waiver calculated if taking UofM classes

Pop-up Message displayed reason for not eligible

NO → Go To Pg1 A

Auto eMail Employee Approved form

Attending UofM?

YES

NO

Bursar-Manager Stu. Accts

Auto process to Create Transaction file for TSAEXPP

Auto process to update Banner TSAEXPP records

Argos Create Rpt JV Reversals

Save output to Excel

IT will create nightly processes that will create records from the eWaiver database and load Banner TSAEXPP

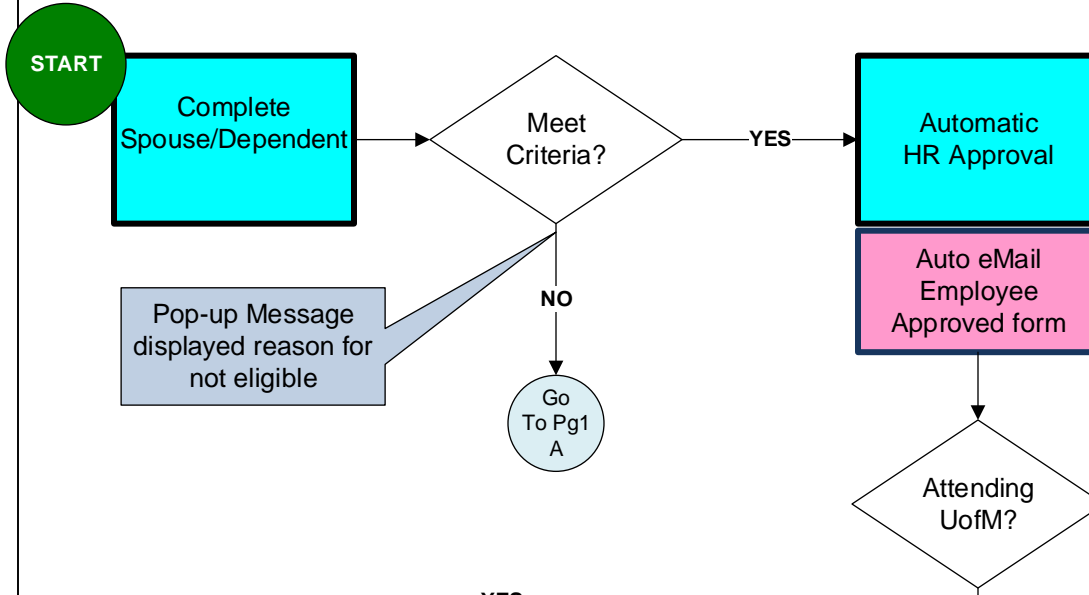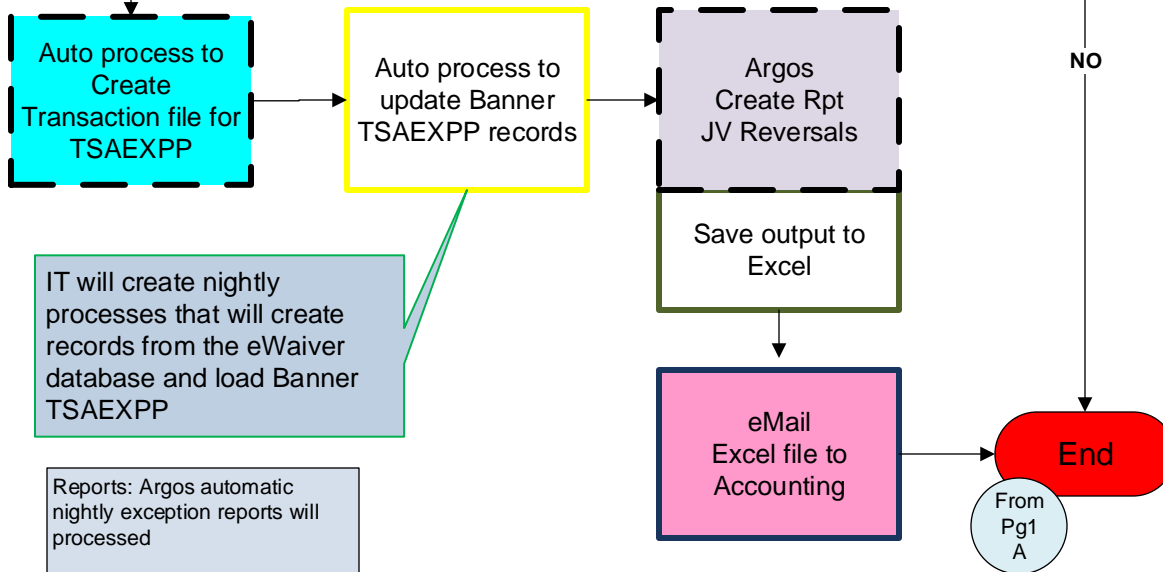Reports: Argos automatic nightly exception reports will processed

eMail Excel file to Accounting

End

From Pg1 A

14 Day Reporting: IT will create script that can be processed to update the SFTREGS Registration Status codes for TBR reporting to R3

Update Banner TSAEXPP records with TBR Registration Status code for reporting

Legends

START

Banner Student

Spouse/ Dependent .pdf

EXCEL

Argos

E-mail Messages

Manual Process

Pains P1

End

Rpts

Go To P1 A

From P1 A

text

Text box

Text box

Decison

YES

NO