

## *Administrative Process Improvement Project*

### *6-Year Cohort Data*

### *Timetable for Distribution*

#### **Recommendation from PIP 6-Year Cohort Team:**

Our team will have submitted recommendations that focus on data identification, data distribution and communication with colleges, best practices to use the data to communicate with students, creating university policies and procedures to support graduation initiatives, and establish accountability for students, and colleges to support the overall objective of increasing six-year graduation rates.

The team has reviewed university data for graduation cohorts and noticed that our retention rates are not high enough to allow for significant increases in graduation rates. For example, just over 50% of the 2009 cohort was enrolled for the 2012 fall term (fourth year of enrollment). Using that as a benchmark and the fact we want to move toward 5% increments for graduation (40%-45%-50%), our campus is limited in options when the student pool is not even enrolled. Thus, our team recommends another team be formed to review initiatives to increase retention from year two to year four. Our university retention rate from year one to year two has increased to almost 80% so our first-year initiatives are showing progress. Those efforts need to continue along with creating additional concepts to support retention.

#### **Recommended Timetable for Cohort Distribution:**

##### Fall Semester

- Cohort list of students entering their fifth and sixth years is sent to all identified college administrators, including deans, chairs, advisors, and graduation analysts.

##### Spring Semester

- Updated cohort list of students entering their fifth and sixth years is sent to all identified college administrators, including deans, chairs, advisors, and graduation analysts.
- Additional cohort list of students entering their fourth year is sent to the colleges.

##### Summer

- A finalized list showing the sixth year graduation statistics is sent to colleges. As of the May graduation, this cohort deadline is exhausted. As an example, for summer 2012, the 2007 cohort final university graduation statistics with names would document our initial cohort of all students by college and who officially graduated so every college is instantly aware of our university six-year graduation rate.
- An updated graduation summary of the fourth and fifth year cohort of students is disseminated to the colleges. It is important to keep the colleges informed of our graduation benchmarks on an annual basis. An example summary would show: 2008 cohort had 2000 students and as of spring 2013, 25% have graduated. For the 2009 cohort, 13% of the 2000 students have graduated. A list of all students in the original cohort could be disseminated to the colleges with a column noting those students who have officially graduated.
- An updated list of students who were enrolled spring semester but who have not officially graduated will be disseminated for the fourth and fifth year cohorts to the colleges. This list would show if students have pre-registered for the upcoming fall semester and if any have filed intent to graduate for the summer.