THE UNIVERSITY OF MEMPHIS STUDENT OR TEMPORARY BI-WEEKLY EMPLOYEE TIME SHEET

UNIVERSITY ID NUMBER:

NAME:

THE DATE PERIOD BEGINNING:		AND ENDING:					
FIRST WEEK:			SECO	ND WEEK:			
SATURDAY	TOTAL HOURS PRESENT:			RDAY	TOTAL HOURS PRESENT:		
SUNDAY	TOTAL HOURS PRESENT:		SUND	AY	TOTAL HOURS PRESENT:		
MONDAY			MONE	DAY			
	NO. OF HOURS:		IN:		NO. OF HOURS:		
IN: OUT:	NO. OF HOURS:		IN: —		NO. OF HOURS:		
	TOTAL HOURS PRESENT:	0.0	4 · · · —		TOTAL HOURS PRESENT:	0.0	
	STRAIGHT OVERTIME:	0.0	1		STRAIGHT OVERTIME:	0.0	
	PREMIUM OVERTIME:		1		PREMIUM OVERTIME:		
	TOTAL HOURS:	0.0	1		TOTAL HOURS:	0.0	
TUESDAY			TUES	DAY			
IN: OUT:	NO. OF HOURS:		IN:	OUT:	NO. OF HOURS:		
IN: OUT:	NO. OF HOURS:		IN:	OUT:	NO. OF HOURS:		
	TOTAL HOURS PRESENT:	0.0	I –		TOTAL HOURS PRESENT:	0.0	
	STRAIGHT OVERTIME:		1		STRAIGHT OVERTIME:		
	PREMIUM OVERTIME:				PREMIUM OVERTIME:		
	TOTAL HOURS:	0.0]		TOTAL HOURS:	0.0	
WEDNESDAY			WEDN	NESDAY			
IN:OUT:	NO. OF HOURS:		IN:	OUT:	NO. OF HOURS:		
IN:OUT:	NO. OF HOURS:		IN:	OUT:	NO. OF HOURS:		
	TOTAL HOURS PRESENT:	0.0	1		TOTAL HOURS PRESENT:	0.0	
	STRAIGHT OVERTIME:		1		STRAIGHT OVERTIME:		
	PREMIUM OVERTIME:		ı		PREMIUM OVERTIME:		
	TOTAL HOURS:	0.0	ł		TOTAL HOURS:	0.0	
THURSDAY				SDAY			
IN:OUT:	NO. OF HOURS:		-	OUT:	NO. OF HOURS:		
IN:OUT:	NO. OF HOURS:		IN:	OUT:	NO. OF HOURS:		
	TOTAL HOURS PRESENT:	0.0	l		TOTAL HOURS PRESENT:	0.0	
	STRAIGHT OVERTIME:				STRAIGHT OVERTIME:		
	PREMIUM OVERTIME:		l		PREMIUM OVERTIME:		
	TOTAL HOURS:	0.0	ł		TOTAL HOURS:	0.0	
FRIDAY	NO OF HOURS.		FRIDA		NO OF HOURS		
IN: OUT: OUT:	NO. OF HOURS: NO. OF HOURS:		IN: IN:	OUT:	NO. OF HOURS: NO. OF HOURS:		
JIN:OUT:	TOTAL HOURS PRESENT:	0.0	1 —			0.0	
		0.0	ł		TOTAL HOURS PRESENT:	0.0	
	STRAIGHT OVERTIME: PREMIUM OVERTIME:		ł		STRAIGHT OVERTIME: PREMIUM OVERTIME:		
		0.0	ł			0.0	
	TOTAL HOURS:	0.0	i		TOTAL HOURS:	0.0	
TOTAL HOURS PRESENT IN WEEK 1:		0.0	TOTAL HOURS PRESENT IN WEEK 2:			0.0	
STRAIGHT OVERTIME: PREMIUM OVERTIME:		0.0	4		STRAIGHT OVERTIME:	0.0	
		0.0	1		PREMIUM OVERTIME:	0.0	
	TOTAL HOURS IN WEEK 1:	0.0			TOTAL HOURS IN WEEK 2:	0.0	
EMBI OVEETO STO	TOTAL HOURS FOR THE	TWO W	VEEK	PERIOD:	0.0		
EMPLOYEE'S SIGNATURE:			DATE:				
SUPERVISOR'S SIGNATURE:			DATE:				