

Multimedia Storytelling

JOUR 3526-M50

Spring 2022

Online Asynchronous Class

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COURSE REQUIREMENTS

Catalog description

Introduction to the basic elements of multimedia journalistic storytelling. Students will produce news-driven multimedia packages for various storytelling platforms, including photography, audio, video, and data visualization.

Prerequisites

JRSM 2121

JRSM 3900

Textbooks, Software and Required Materials

Briggs, Mark (2020). *Journalism Next: A Practical Guide to Digital Reporting and Publishing* (fourth edition). Sage

Associated Press Stylebook

Adobe Photoshop CC

Adobe InDesign CC

Adobe Premiere CC

Audacity

Infographic applications found online

Note: You can purchase the Adobe Creative Cloud on a month-to-month basis from Adobe.com.

One Flash Drive (At least 2GB capacity)

Class format

This course is designed to stock the toolbox of a talented multimedia journalist. Students will learn techniques and the principles behind multiple storytelling platforms to execute projects for a multimedia news and information environment. Further, students will build a portfolio of work to show potential employers. Some sessions might require students to leave the classroom, in which case conduct will be governed by the rules of the classroom and the rules of the venue in which the class is meeting. This online class is structured and organized in a weekly basis.

A typical weekly class works best this way (Strongly Recommended):

1. At the beginning of the week, students should go to the Module area (organized as Weekly Module) and go over all the posted presentations, lectures and tutorials to learn about the topic in the Module;
2. Students read detailed assignment instruction posted in the Module; work on quiz and get it done by Wednesday (but the due dates for all quizzes or assignments are always Sunday).
3. Students make a plan on how to collect original multimedia content and collect them on Thursday or Friday;
4. Students send edited multimedia works to Assignment area by Sunday midnight (due date is Sunday).

Students are required to complete multiple multimedia activities and multimedia projects throughout the semester, as well as a final portfolio. The multimedia assignments reinforce principles of the software and specific media platforms. The multimedia projects allow students to combine those skills into journalistic work.

Accessing the course website

1. Go to the University of Memphis eLearn home page: <http://memphis.instructure.com>
2. Log in using your University of Memphis username and password.
3. In the Term Year course list available to you, click on the link for JOUR 3526-M50 Multimedia Storytelling to enter your course.

Course Requirements

Computer Usage:

Students are expected to use a computer in this course. Students will use Apple computers running the Macintosh operating system in class but may use Windows computers at their own discretion. Students will work with the design software standard in the professional world. At this time, the professional standard is the Adobe Creative Cloud, particularly Adobe Premiere, Adobe Photoshop. Freeware Audacity is also needed for this course. Extensive instruction about how to use these programs will be offered in this course.

Writing Style:

Although this is not specifically a writing course, students will be required to adhere to the Associated Press style guide and other journalistic writing standards. Additionally, students will write 200 to 300-word journalistic stories with each of their Multimedia Projects during the semester.

Assignment Format:

- All multimedia assignments and multimedia projects are to be submitted electronically via Canvas Assignment.
- Generally, each assignment and project will come with unique formatting guidelines. Be sure to follow these guidelines exactly. Work that does not comply to these guidelines, as well as the production specifications for the assignment, will receive a grade of 0.
- All multimedia assignments and quizzes are **due at 11:59 p.m. Sunday** of the week they are assigned. **Late work is not accepted.**
- All multimedia projects are **due at 11:59 p.m. Sunday** of the week they are assigned. **Late work is not accepted.**

Work will be critiqued in the classroom and must be suitable for presentation. Students are encouraged to work ahead on assignments to develop their own processes for the work.

Multimedia Assignments:

MA1: 5-Shot sequence (mobile photo)
MA2: Mobile photo scavenger hunt
MA3: DSLR photo shoot
MA4: Photo slideshow in Premiere Pro
MA5: Audio script writing
MA6: Audio natural sound scavenger hunt
MA7: Audio editing in Audacity
MA9: Video Interview in Premiere Pro
MA9: Video b-roll in Premiere Pro
MA10: Video editing in Premiere Pro

MP1: Photo Slideshow "What's happening at UofM" or What's happening in town"
MP2: NPR-style Audio "Difference Makers"
MP3: Audio Slideshow "Odd Jobs"
MP4: Video Documentary "Unsung Hero"

Portfolio:

All Department of Journalism undergraduate students are required to develop and maintain an active online portfolio of their work. More information about the final review of portfolios is in the Assessment section later in the syllabus. You will need to create a section on your portfolio site for the multimedia work you've completed for JOUR 3526. We will take time in class for you to update your site.

Grading

Assignment categories and points or percentage weights.

A=100% to 90%
B= 89% to 80%
C=79% to 70%
D=69% to 60%
F= 59% and below 59%

Grading Philosophy:

A=Professional quality work that could be use with little or no modification; B=Good to excellent work and exceeds requirement, but would require revision to be used professionally;
C=Satisfactory work and adequately meets requirement, but would need significant revision;
D=Barely satisfies minimum requirement and below average quality; F=Unsatisfactory work and does not meet minimum requirement. NOTE: Plusses and minuses may be given.

Grade Distribution:

Assignment	Number	Points
Multimedia assignments	10	100 (10 each)
Multimedia projects	4	575 (MP1=100, MP2=125, MP3=150, MP4=200)

Weekly Quizzes	10	100
Portfolio	1	200
Total Points		975

COURSE SCHEDULE

(Note: **The professor of the course reserves the right to change the schedule and plan as the class situation and learning situation justifies.** Please take this schedule as a general guide but not an exact weekly plan. You should always check **Canvas** assignment area or announcement area for updated information.)

Week 1, Jan.17-21 Introduction.

Course Introduction, What is Multimedia Journalism? Intro to Photojournalism; Mobile Photography
Homework: Quiz 1

Week 2, Jan. 24-28: Photojournalism.

Writing Cutlines, Getting to Know the Camera, Photoshop Refresher; Mobile photos on Wednesday
Homework: MA1 & MA 2

Week 3, Jan. 31-Feb. 4: Photo Shoot Week

DSLR Photos on Monday; Telling a story with photos, Slideshow editing using Photoshop and Premiere Pro.
Homework: Quiz 2 & Quiz 3 & MA 3

Week 4, Feb. 7-11, Slideshow Week

Telling a story with photos, Slideshow editing using Photoshop and Premiere Pro.
Homework: MA1 Caption Re-write & MA 4

Week 5, Feb. 14-18: Audio Journalism

Discuss MP1; Pitch Story Idea; Caption Writing
Homework: MP1.

Week 6, Feb. 21-25: Audio Editing

Audio Journalism: terms, script writing, interviewing, natural sound, voice over, and equipment use; Editing audio in Audacity
Homework: Quiz 4, MA 5

Week 7, Feb.28-Mar.4: Audio Slideshow

Brief review of audio slideshows
Readings: Multimedia Journalist, 10
Homework: Quiz 5, MA6 MA7

Week 8, Mar. 7-11: Spring Break

Week 9, Mar. 14-18: Audio Story

Discuss MP2 and Prepare for MP2

Homework: MP2

Week 10, Mar. 21-25: Audio Story Review and Audio Slideshow

Audio Slideshow Skills

Homework: PreMP3

Week 11, Mar. 28-April 1: Audio Slideshow

Focusing on Audio

Homework: Quiz 7, MP3

Week 12, April 4-8: Video Documentary Practice

Putting the documentary together

Homework: Quiz 8, Quiz 9 & MA8

Week 13, April 11-15: Video Documentary Practice

Homework: MA9 & MA10

Week 14, April 18-22: MP4 Video Documentary Part 1 News Story

Homework: MP4 Part I

Week 15, April 25-29: MP4 Video Documentary Part 2 Video Production

Homework: MP4 Part II

Week 16, May 2-6: Portfolio

Adding ALL MPs (multimedia projects) to your online portfolio

Homework: Quiz 10 & Portfolio Due on May 4 Wednesday Midnight

JOURNALISM AND STRATEGIC MEDIA POLICIES

Portfolio requirement

All students in the Department of Journalism and Strategic Media are required to develop and maintain an active portfolio of their work. Undergraduate students are to begin the portfolio in JRSM 3900 and graduate students are to begin in JRSM 7002. Students are to contribute to it in every skills course thereafter. The portfolio should contain samples of the student's work from courses and/or professional experiences and should develop as the student builds skills. Portfolios will undergo a final, external review while students are enrolled in their capstone courses.

Students may use any type of web hosting for their portfolios, but it must have an independent and professional URL. Students may use any content management system, but students are encouraged to use WordPress, Wix or Squarespace. Students are encouraged to consider purchasing a URL and hosting if they plan to use the portfolio for a long term, but they must keep the portfolio active for six months following graduation from the University of Memphis.

Students should have a professional email address they plan to use throughout their professional lives, via a common email service, such as Gmail.

All portfolios must contain the following items:

- Samples of work from courses and/or professional activities. (Example: Broadcasting students must include a video reel)
- A current résumé
- A personal profile
- Contact information/means of contact
- Social media links

Students might wish to include a blog, video reels, photograph galleries, SoundSlides presentations, design PDFs, audio files and writing pieces as examples of professional work. The professional work should ultimately be tailored to the career the student seeks after graduation. Thus, each student's portfolio should show a unique blend of work.

Email

Students must have their UofM email accounts activated. Students using another provider, such as Google, are required to have all UofM email forwarded to that account. Students should go to the <http://iam.memphis.edu> website to implement forwarding of UofM email. Students are required to check their email daily. They are responsible for complying with any email sent to by professors or others in the University.

Electronic devices

Some classes require a tablet, laptop or a smartphone. Others do not. Instructors will set the policy for their specific classes.

Attendance

Class attendance is mandatory in Journalism and Strategic Media. Students may be assigned a failing grade for the semester for nonattendance or habitual late arrival. No late work will be accepted without prior arrangements with the class professor. Students may not be permitted to make up any missing work unless it is for an absence because of illness or other catastrophic emergency, such as a death in the family that can be documented (e.g. with a doctor's note or a copy of the newspaper obituary). Journalism and Strategic Media is a professional program, and students are expected to understand and comply with deadlines. Students who have some problem making it to class on time should make arrangements to correct the problem or consider taking another class. Students should consider this class as a "job" in the educational process and be on time just as they would elsewhere.

Course repetition

Majors and minors who fail to earn the minimum passing grade ("C-") in a class required by their program of study in Journalism and Strategic Media more than three times will be dropped from the program.

Students may not use or submit work from a previous course, even if it is the same course being repeated, to fulfill requirements for assignments in another course. If students wish to substantially rework the original submission, or to work with the same general idea, that may be permissible upon discussion with and written approval from the professor of the current course. All written work will be

checked for policy adherence via TurnItIn.com. All creative work will be checked for policy adherence by the professor, and judged against previous submissions. The only exception to this policy is the student's online portfolio and its attendant pieces (for example, the résumé and logo).

Academic integrity

In addition to University-wide policies stated in the Code of Student Rights and Responsibilities, the Department of Journalism and Strategic Media considers making up quotes from sources, turning in substantially the same assignment for credit in two different courses or students receiving any assistance from others for work assigned to be done on their own, as acts of cheating punishable to the degree determined appropriate by the course instructor and department chair. Punishment may include grade reductions or seeking dismissal of the student from the University.

Further, as this is a journalism and strategic media class, students are expected to comply with copyright law and must have sufficient permission to use any copyrighted materials used in creative projects, unless otherwise informed in cases of exercises or reproduction.

Your written work may be submitted to Turnitin.com, or a similar electronic detection method, for rating originality of your ideas. Also to evaluate proper use and assignment of sources. As part of this process, you may require to submit electronic as well as hard copies of your work. Other instructions to follow may also be given. By taking this course, you agree that all assignments may undergo this review process. The assignment may be included as a source document in Turnitin.com's restricted access database. It is solely for the purpose of detecting plagiarism in such documents. Assignments not submitted according to the instructor's procedures may be penalized or may not be accepted at all. (*Office of Legal Counsel, October 11, 2018*)

Online SETEs

Students are urged to complete the SETEs evaluation of this course. Once the instructor has posted grades, student can immediately see that grade, provided they have completed a the SETE for that class. To access evaluation forms, students should log in to MyMemphis using their UUIDs and email passwords; click on the gray "Student" tab; complete an evaluation for each course listed and hit the "Submit" button at the bottom of the form. Completing the SETE will only take a few minutes. Faculty take the evaluations very seriously and use them to improve courses and instructional quality. Student feedback is essential and is appreciated.

Deadlines

All deadlines are firm. This is journalism and strategic media. Students needing an extension on an assignment must receive approval from the instructor. Exceptions will be made for reasonable circumstances if the student notifies the instructor prior to the due date.

AP Style and grammar

All written work in this class must follow the AP Stylebook and accepted rules of grammar and punctuation. Students are responsible for learning these rules and checking their work for errors.

Disability and accommodations

Students who need an accommodation based on the impact of a disability should contact the Office for Disability Resources for Students at 901-678-2880 in 110 Wilder Tower Hall to coordinate reasonable accommodations for students with documented disabilities.

Diversity and inclusivity

Students are required to respect the differences of others and treat all persons with respect. Discriminatory, derogatory and threatening language or behavior will not be tolerated. Further, students are expected to consider their work through a diverse mind. Media reach a mass audience, and students should be aware of how those messages are received by a diverse audience.

Weather policy

Always check with local media and the University of Memphis website regarding inclement weather. If the University is closed or classes are canceled, this course will not meet. However, students will still be responsible for that day's work.

Student support

Student who are experiencing personal or academic challenges including, but not limited to food or housing issues, family needs, or other stressors, should visit the Office of Student Accountability, Outreach & Support page to learn about resources that can help: <https://www.memphis.edu/saos/sos/crisis-resources.php>. Any student who faces personal challenges including, but not limited to securing their food or housing and believes this may affect their performance in the course is urged to contact the Office of Student Accountability, Outreach & Support (901-678-2187) located in the University Center, Suite 359 for assistance. Students may also talk with course instructors about the challenges they are experiencing. Instructors may be able to assist in connecting with campus or community support.

COVID-19 protocols for this course

COVID-19 Health and Safety Policy - Masks and Social Distancing

Faculty, staff, students and visitors are expected to monitor current health and safety measure requirements posted to our website and shared through other official communication channels including, but not limited to University email. Definitions related to those requirements and enforcement mechanisms appear in the [COVID-19 Health and Safety Policy \(GE2040\)](#). **Please be reminded that the University currently requires that all persons, regardless of vaccination status, wear masks indoors and in places where appropriate social distancing is not possible.**

Classroom experiences from recent semesters have shown that the campus community generally understands and complies voluntarily with the mask requirement. The policy does permit faculty members to take action for non-compliance of mask use. Additionally, if students have concerns about faculty or staff mask use, contact Human Resources at hr@memphis.edu or 901.678.3573. Faculty who are delivering on-campus instruction may remove their face mask to teach, provided they are located within a delineated teaching area that is no less than 6 feet from students.

Student Health

Students who are experiencing symptoms such as sneezing, coughing or a higher than normal temperature should inform me by email so they can be excused from class and should stay home. Students should contact their health care provider or the Student Health Center at <https://www.memphis.edu/health/>.

Students who have a positive COVID-19 test should contact the Dean of Students at deanofstudents@memphis.edu or 901.678.2187.

Testing & Notification

The University will continue to provide testing for the entire campus community. The details regarding test availability and locations can be found [here](#). Do not come to campus if you are experiencing symptoms, are in isolation or quarantine due to positive test results or exposure, pending test results, or have reason to believe you have come in contact with the virus.

Student Resources

Students who need additional resources can contact the Dean of Students Office at <https://www.memphis.edu/deanofstudents/crisis/index.php>.

Guidelines for classes, labs and equipment in Meeman Journalism Building in Spring 2022

- Anyone feeling sick should stay home.
- Social distance from all others at least 6 feet when possible.
- Wear a mask at all times when in University buildings and outside when social distancing isn't possible.
- Wash hands or use hand sanitizer regularly.
- No more than one person in the elevator at a time.
- Disinfect your workstation before and after use, including desks, keyboards, mice and screens. Wash your hands after cleaning.
- Air purifiers must run at all times during class meetings.