

Minutes  
UCGS Meeting  
November 1, 2024

**Attendees:** Deb Tollefsen, Alex Parkhouse, Andrei Znamenski, Bernie Daigle, Bonnie Banerjee, Carmen Astorne, Charisse Gulosino, Colin Chapell, Debra Kelly, Helen Sable, Ilias Kavouras, Jade Xu, Jennifer Taylor, Jeremy Orosz, Joanne Gikas, John Williams, Kevin Berisso, Larry Weiss, Lucas Charles, Lynda Feenaughty, Perveen Rustomfram; Reba Umberger, Robby Byrd, Roger Kreuz, Rui Qi, Ryan Crews, Steve Zanskas, Stormey Warren, Tim Ryan, Todd Layne, Brittany Foster and Peggy Callahan. Robert Wiggins – Proxy for James Lukawitz

- Minutes
  - October 2024 – Approved (motion by Colin and 2<sup>nd</sup> by Steve Z)
- Reminders
  - Deadline for curriculum to be reviewed in December – must be at the Graduate School level by Nov. 6.
  - GA contract deadline for Spring – is December 23.
  - GA late contact fee will be changed
  - \$230 one-time processing fee for FTGA benefit. The Graduate School has received many notices from students who were “surprised”. The information is included in emails, forms, etc.
    - Please reach out to Deb if someone is not coming back in Spring
    - Roll over to Spring will be automatic. Programs can use date for a yearly contract.
- Curriculum Review and Approval
  - CAS – Approved – presented by Stormey and Roger, 2<sup>nd</sup> by Larry
  - COE – Approved – presented by Steve, 2<sup>nd</sup> by Joanne
  - CPLS – Approved – presented by Joanne, 2<sup>nd</sup> by Steve
  - Health Sciences – Approved - presented by Larry, 2<sup>nd</sup> by Steve
  - FCBE – Approved – presented by Carmen, 2<sup>nd</sup> by Joanne
- Policy Review and Approval
  - Proposal for academic warning and probation – tabled to December meeting.
  - Proposal for GFS – Deb will update the policy and let everyone read and vote in December
- Other Business to be discussed in December
  - Cambridge English exam
  - 2/3 and shared credits policy updates.