

UCGS Meeting
Minutes
May 2, 2025

Attendees: Alex Parkhouse, Andrei Znamenski, Bernie J Daigle Jr, Beverly McPhail, Carmen Astorne, Charisse Gulosino, Colin Chapell, Deb Tollefsen, Debra Kelly, Helen Mitchell, Helen Sable, Illias Kavouras, Jennifer Taylor, Jeremy White Orosz, Joanne Gikas, John Williams, Kevin Berisso, Larry Weiss, Lucas Charles, Lynda Feenaughty, Perveen K Rustomfram, Reba Umberger, Bobby Byrd, Roger J Kreuz, Rui Qi, Ryan Crews, Steve Zanskas, Stormey Warren, Tim Ryan, Todd Estel Layne, Yonghong Xu, Kirbi Robinson, Brannen Varner, and Michael Henson

- Welcomed Beverly McPhail-New Assistant Director of Enrollment & Retention
- Minutes
 - a. March 2025 – **Approved** (motioned by Larry, 2nd by Steve & Colin)
- Visitor: Brannen Varner, Graduate Student Outreach Librarian...Research & Instruction
- Reminders
 - a. Special Topics Courses for Fall 2025 must be submitted by July 1
- Curriculum Discussion
 - a. Doctoral Course Audit-**Approved**
 - b. Revised “Combined Credit/Shared Credit/Transfer Credit/Prior Learning Credit” policies
 - c. Notifications
 - Name Change in COE
 - Emergency Change in CPLS
- Graduate Faculty Status
 - a. Senate will take up as an agenda item in 2025-26
 - b. EX form now needs to be submitted by the student
 - c. Reminder of the need for a narrative for the Full application
 - d. Reminder of the GS role in reviewing applications for Full
 - e. Reminder of the process for adding New Associates
 - f. Process for moving expired Full to Associates (August 1, 2025)
- 2025-26 Catalog: View department catalogs, submit changes as needed.
- Registrar Updates: Prefix changes, modern campus integration w/Banner, Notifying Financial Aid & New Programs, Course Dog-Strategic Class Scheduling, and Repeat Processing at GR Level
- New Student Orientation (Online Revision) and on the ground Fall 2025 Event
- Graduate Student Association Relaunch
- Full-time Graduate Assistantship Health Benefit Renewal Information
- New Business/Other Business to be discussed: N/A