Minutes of the Faculty Senate

Presiding: Thomas E. Banning (Engr T)   **Date: 2-18-20**

Secretary: R. Jeffrey Thieme (Marketing & Supply Chain Management)

Senators Present: Reza Banai (City & Regional Planning), Thomas E. Banning (Engr Tech), Brennan K. Berg (KWS), Eugene Buder (Comm. Sci. Disorders), Theodore J. Burkey (Chemistry), Gerald Chaudron (Univ Libraries), Lorinda B. Cohoon (English), Jill Dapremont(Nursing), Frances Fabian (Management), Hal Freeman Jr. (Professional & Lib. Studies-via phone), David Goodman (Communication), David Gray (Philosophy), Denis D. Grele (World Lang & Lit), Melissa Hirschi (Social Work), Leigh Falls Holman (CEPR), Brian Janz (Business Info. Tech), Donna R. Jones (Law School), Robyn Jones (Music), Erno Lindner (Biomed. Engineering), Jeffrey G. Marchetta (Mech Engr), Scott Marler (History), Melissa Janoske McLean (Jour. & Strategic Media), Peter L. McMickle (Accountancy), Sanjay Mishra (Physics), Steven L. Nelson (Leadership), Esra Ozdenerol (Earth Sciences), Brian J. Ruggaber (Theatre & Dance), Steven D. Schwartzbach (Biology), Sajjan G. Shiva (Computer Science), Mark Sunderman (Fin, Ins, & Real Estate), Jeff Thieme (Marketing & Supply Chain Management), Kris-Stella Trump (Political Science), Stephen J. Watts (Criminal Justice), & Máté Wierdl (Mathematical Sciences).

Senator Present by Proxy: Mohd Hasan Ali (Elec & Computer Engr); Madhu Balasubramanian, Katherine Hicks (Anthropology); proxy Michael V. Perez, Joseph C. Ventimiglia (Sociology); proxy Jeni Loftus.

Senators Absent: Coriana Close (Art), Michail Gkolias (Civil Engineering), J. Joaquin Lopez (Economics)**,** Elizabeth B. Meisinger (Psychology), Deanna Owens-Mosby (Instr. & Curr. Leadership), Steven L. Nelson (Leadership), George E. Relyea (Public Health), Harley P. Thompson (Mil Sci-Air Force).

Faculty Senate Information Officer: To be determined.

Guests: M. David Rudd (President Office-absent), Thomas Nenon (Provost Office-absent), Linda Bennett (UMAR-absent), Jim Dorman (UMAR), Martha Robinson (ad hoc Budget & Finance Committee/ Lambuth Liaison-via phone), David M. Kemme (Board of Trustees, Faculty Rep.), Gloria F. Carr (Faculty Ombudsperson), and Meghan Cullen (President, Staff Senate).

The four-hundred-and-sixty-ninth meeting of the University of Memphis Faculty Senate was held Tuesday, February 18, 2020, in Senate Chambers of the University Center, room 261.

2.18.20.01   Call to Order
President Thomas Banning called the meeting to order at 2:40pm with a quorum present.

2.18.20.02   Approval of Agenda

The agenda was approved as written.

2.18.20.03   Approval of Minutes

The minutes of the January 21, 2020 Faculty Senate (FS) meeting were approved as written.

2.18.20.04   President's Report

President's Council

President Banning reported that most of the discussions are based on what's happening with TN legislation. The Governor has put forth his budget and the UofM is funded well (new stem building, one-time funding for research, etc.).

Compensation Review

President Banning reported that he will attempt to meet with Raaj Kurapati (Executive Vice President and Chief Financial Officer) as soon as possible to discuss the issue.

Administrators Survey by Faculty

President Banning reported that the survey of administrators went out this week. The deadline is first Monday in March. It is the same survey that has been used in the past. He encouraged faculty to fill out the survey.

Chairs Evaluation by Faculty

President Banning reported that there is a chair evaluation by the faculty that started in Arts & Sciences. It is on the Provost's website. President Banning encouraged Senators to review the survey as he wants to ensure that it addresses issues that interest faculty.

Upcoming Election-Officer Positions

President Banning reported that elections will be held in the second April meeting. He solicited nominations.

2.18.20.05   New Business

Faculty Ombudsperson Annual Report

President Banning yielded the floor to Gloria Carr (Ombudsperson) who delivered the annual report of the Ombudsperson (see Appendix A). Her report included statistics for the office from Fall 2018 – Summer 2019.

2.18.20.06   Standing Committee Report

Academic Support Committee-ITS update

President Banning yielded the floor to Senator Melissa Hirschi, chair of the Academic Support Committee. She directed Senators to the FY2020 communication matrix (See Appendix B). She

also reviewed eCourseware course combines, Early access to eCourseware, URL Filtering, URL (Rewrite) Protection, Decomissioning basic authentication (POP/IMAP) for Office 365, Evaluate Video Conferencing Products (alternatives to BlueJeans), Office 365 SSO Integration, Student DUO, Network core upgrade, and the Fiber Plant.

In response to a question from Senator Leigh Holman, Robert Jackson (ITS Chief Information Officer) responded that our course management system (eCourseware) goes through the Tennessee Board of Regents (TBR). He added that Roy Bowery (Director, Center for Innovative Teaching and Learning) is currently heading the initiative to evaluate the next course management system. He also stated that the University may pursue a course management system on our own instead of leveraging TBR resources.

President Banning yielded the floor to Senator Mark Sunderman who reported on important TLAC (Teaching & Learning Advisory Committee) items. Support of video tapes is going away because replacement parts for equipment is an issue. Also, teaching station computers will be replaced with computers that do not include DVD players. TLAC is evaluating alternatives (i.e. faculty checking out external DVD players). Only a portion of these computers will be replaced this year.

2.18.20.07   Old Business

Confucius Institute Motion

President Banning presented the motion from the Executive Committee:

Motion: Whereas, legislation is likely to be signed into law this year by the Tennessee state government which will effectively end the Confucius Institutes across the State of Tennessee,

Whereas, support for a program in East Asian Studies has been expressed by the University of Memphis administration and faculty, select members of the State of Tennessee legislature, and the director of the University of Memphis Confucius Institute,

Be it resolved that the Faculty Senate supports establishing a university funded program in East Asian Studies.

Be it further resolved that the Faculty Senate requests that the administration seek the advice and consent of the Faculty Senate in its plan to wind down the Confucius Institute and establish a new program in East Asian Studies before such actions are taken.

Be it further resolved that the Faculty Senate requests that the administration present a plan to the Senate that details how funding streams lost from the Confucius Institute will be replaced.

Senator Esra Ozdenerol moved to amend the motion by adding: East Asian studies should be hosted in Earth Sciences, in geography.

Amendment failed with four votes for and twenty-eight votes against with two abstentions.

Motion was adopted with thirty-four votes for and no votes against with one abstention.

President Banning reported that he received a policy concerning outside compensation and part time/full time work (HR5011 - Extra Compensation and Outside Employment) from Senator Pat Travis who sits on the Policy Review Board (PRB). Review of that policy revision will be charged to the Research Policies Committee (Note: the Faculty Policies Committee is the appropriate committee for this action, but it is currently overloaded with charges). Their review should be done by April.

Senator Denis Grele reported that Susan Johnson (Associate Professor of French) passed away last week from kidney failure. She retired in 2015.

President Banning announced that the Board of Trustees meeting will be March 4.

2.18.20.07 Adjourn

The meeting adjourned at 3:52p.m.

Annual Report
Fall 2018 – Summer 2019

November 24, 2019
Gloria Carr, Associate Professor
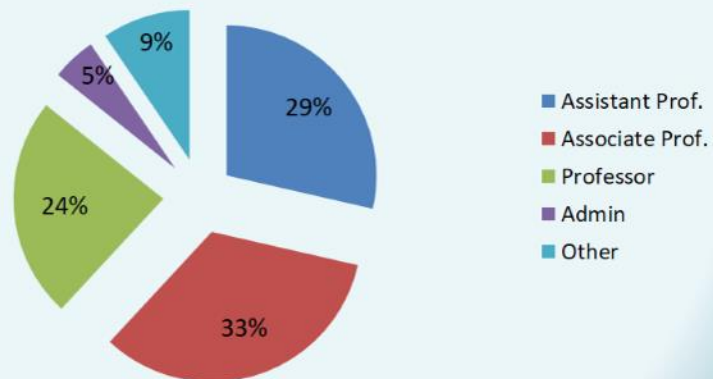UofM Faculty Ombudsperson

Overview

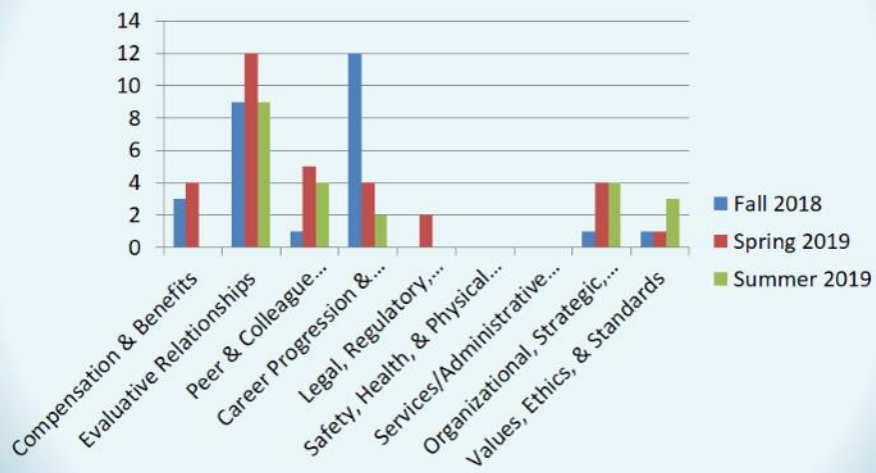AY Fall 2018 – Summer 2019

Total Cases: 22

Cases By Semester

Fall 2018: 9
Spring 2019: 9
Summer 2019: 4

Consultations By Rank

AY Fall 2018 – Summer 2019

Assistant Prof.: 29%
Associate Prof.: 33%
Professor: 24%
Admin: 5%
Other: 9%

Primary Faculty Concerns

Resolutions

- Suggestions

Appendix B: FY2020 Communication Matrix and Additional Information

FY2020 Communication Matrix
Faculty Senate Academic Technology Committee
February 3, 2020

Communication Matrix											
Project	**Information Security Advisory Committee (ISAC)**	**Enterprise Systems Advisory Committee (ESAC)**	**Research Technology Advisory Committee (RTAC)**	**Teaching and Learning Advisory Committee (TLAC)**	**Faculty Senate Academic Support Committee**	**President's Council**	**CIO Email**	**CIO Blog**	**umTech Social Media**	**This Week**	**CTL Newsletter**
URL filtering (firewall)	11/12/2019	11/13/2019	11/20/2019	11/19/2019	11/6/2019 12/2/2019 01/07/2020 02/03/2020	12/03/2019	01/15/2020	01/15/2020	01/15/2020	01/10/2020	01/20/2020
URL rewriting (mimecast)	11/12/2019	11/13/2019	11/20/2019	11/19/2019	11/6/2019 12/2/2019 01/07/2020 02/03/2020	12/03/2019	01/15/2020	01/15/2020	01/15/2020	01/10/2020	01/20/2020
POP and IMAP decommission	11/12/2019	11/13/2019	11/20/2019	10/22/2019 11/19/2019	11/6/2019 12/2/2019 01/07/2020 02/03/2020	12/03/2019	01/24/2020	01/15/2020	01/15/2020	Every week in 01/2020	01/28/2020
Evaluate Video Conferencing Products				01/28/2020	02/03/2020						

Project	Information Security Advisory Committee (ISAC)	Enterprise Systems Advisory Committee (ESAC)	Research Technology Advisory Committee (RTAC)	Teaching and Learning Advisory Committee (TLAC)	Faculty Senate Academic Support Committee	President's Council	CIO Email	CIO Blog	umTech Social Media	This Week	CTL Newsletter
Office 365 SSO Integration					02/03/2020						
Student DUO					02/03/2020						
Network Core Upgrade					02/03/2020						
Fiber Plant					02/03/2020						

Additional Information for Communication Matrix
Faculty Senate Academic Technology Committee
February 10, 2020

eCourseware Course Combines

ITS is asking for a Process Improvement Plan to address eCourseware class combinations. ITS is asked to combine approximately 550 courses per year. Each of these combinations takes 25 minutes, and the process is manual entry. An automated solution coming from Banner would be ideal. ITS met with the Process Improvement Group, and ITS was told that automatic combinations cannot occur. ITS will continue to work with the PIP to identify process efficiencies.

Early Access to e-Courseware

ITS will give early access to eCourseware upon request for Spring Semester 2020. ITS processes approximately 250 requests per year. This is a five-minute manual process. ITS has researched the possibility of automating this process and that is not possible. ITS is working with the Process Improvement Group to find additional efficiency improvements to the process.

URL Filtering

ITS wants to turn on our border firewall's URL filtering module for the campus. Currently the pilot includes ITS, people working in Wilder Tower Complex and the Administration Building. ITS has had a very successful pilot with people working in Wilder and the Administration Building. ITS will begin turning on URL filtering to larger groups of faculty and staff so that the project is finished during Spring Break 2020.

URL filtering limits access to specific URLs by comparing addresses of web sites that users are attempting to visit against a database of either permitted or blocked sites. The purpose of URL filtering is to prevent user from accessing sites that contain malware, are associated with phishing attempts or other harmful software. Users will receive a page with a notice if they attempt access a blocked site. In some cases, a page contains a link to a malicious site but is otherwise okay. In those cases, the link to the malicious site will not be displayed but the page itself will not be blocked.

Users can contact the ITS Service Desk if they think the site is being blocked in error.

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Users can contact the ITS Service Desk if they think the site is being blocked in error.

URL (Rewrite) Protection

All email users could receive links in email that would be dangerous if accessed. Mimecast's Targeted Threat Protection - URL Protection service automatically previews URL links in messages, including those found in .TXT and .HTML attachments, and re-writes them to prevent recipients from accessing dangerous links. In addition, following the initial URL link check, Mimecast determines if the link downloads to a file directly and scans for potentially malicious content in the file. This feature will be turned on during Spring Break 2020.

When users click on a link from an email message, a security check is performed on the destination site. What happens next depends on whether the URL is considered safe or harmful:

- If the link is considered safe, users are redirected to the original destination site without intervention.
- If the link is considered unsafe, the user receives a message that the site has been blocked.

Decommissioning Basic Authentication (POP/IMAP) for Office 365

To improve Office 365 security, ITS plans to disable POP and IMAP protocols for Office 365 beginning on January 31, 2020. It will take several weeks to work through the process for all users. Further instructions for users will be provided through the umtech.memphis.edu site and LSPs. Microsoft provided an updated tool to determine who is using POP/IMAP, and that tool is going to be updated again soon. The upgraded tool found more users than the initial version of the tool. The tool is scheduled for yet another upgrade in the coming weeks.

Evaluate Video Conferencing Products

The Teaching and Learning Advisory Committee (TLAC) is evaluating video conferencing products during the Spring Semester. The Faculty Senate representative on TLAC is Dr. Mark Sunderman.

Office 365 SSO Integration

For UofM faculty and staff, Banner, the portal (my.memphis.edu), most memphis.edu web applications, etc. are behind our Single Sign On system (SSO) and protected by Duo, the Multi-Factor Authentication (MFA) product we use to protect access to our resources. The one big exception to this is Microsoft Office 365 that includes email and OneDrive. ITS plans to remedy this by putting Office 365 behind SSO which will then protect access to faculty and staff email and OneDrive files with Duo.

Student DUO

Currently only faculty and staff are required to use Duo, the Multi-Factor Authentication product we use to product access to our resources. ITS proposes to require all students to also use Duo to protect access to their resources. Much of the spam we currently get is a result of phishing emails directed to students, and we anticipate that protecting access to student email will greatly reduce this spam.

Network Core Upgrade

ITS will be upgrading and improving the campus core networks spring of 2020. This project will improve throughput for campus traffic along with wireless traffic. New firewalls and security appliances will be part of this upgrade. The end goal is to have a more resilient network topology, eliminating any single point of failure. A map is attached.

Fiber Plant

ITS in currently in the process of constructing a new fiber plant for main and south campus. This project coincides with the network core upgrade. This is a multi-phased project that will take longer to complete than the core network upgrade.

Fiber Plant Map in Four Phases