



Faculty Senate

Presiding: Stanley E. Stevens

Date: 12-04-07

Secretary: Mary V. Battle

Senators Present: Jan R. Acuff, Jerry L. Anderson, Melvin L. Beck, Jeffrey S. Berman, Joel D. Bumgardner, Laurenda K. Cunningham, Steven Fell, Linda C. Finch, Donald R. Franceschetti, Nicholas V. Holland III, Susan Magun-Jackson, Wade M. Jackson, Jonathan Judaken, Candace C. Justice, Walter G. Kirkpatrick, Balaji C. Krishnan, J. Harvey Lomax, David N. Lumsden, William C. McKeown, E. Trey Martindale, David A. Nofsinger, Richard L. Petersen, John R. Petry, Lawrence A. Pivnick, Alan W. Proffitt, Margaret Quinn, Susan L. Roakes, Hoke Robinson, Leslie S. Scruggs, Jr., Michelle L. Stockton, Irvin L. Tankersley, Bette R. Veteto, Francisco Vivar, and Charles Williams Jr. and Peter Wright.

New Senator Absent: Economics (vacant)

Senators Absent: Jean-Pierre Reed (explained), William H. Jermann (explained)

T.B.R. Rep: Edward H. Perry

Guests: David N. Cox (President's Office), and Thomas Nenon (Provost's Office)

The three hundred and fifty-ninth meeting of the University of Memphis Faculty Senate was held Tuesday, December 4, 2007, in the Entertainment Lobby of the Michael D. Rose Theatre.

12.04.07.01 CALL TO ORDER

The meeting was called to order at 2:40 with a quorum present.

12.04.07.02 APPROVAL OF AGENDA

The agenda was approved.

12.04.07.03 APPROVAL OF MINUTES

It was moved to approve the minutes of the Faculty Senate meeting of October 2, 2007, with the correction of showing Nicholas V. Holland as present.

12.04.07.04 PRESIDENT'S REPORT

1. Campus Safety Committee. President E. Stevens informed the Senators that he is a member of President Raines' Campus Safety Committee, also called the Faculty/Staff

Safety Advisory Group. In addition, other members are the Staff senate President, Peggy R. Fitzgerald, Beverly Bond, Robert Hetherington, Kantaylieniye Yoconia Hill-Clark, Daniel L. Sherrell, Tammy L. Hedges, Brian W. Meredith, Stacey J. Smith, Calvin O. Strong, Peter Groenendyk, and Heather Hampton. The Campus Safety Committee includes a student committee that has already been meeting according to Bruce C. Harber, Director, Police Services. Student Government Association (SGA) President Giaonni Carr is a member of the student committee. During the year, Police Services will host information sessions, at which discussion on any safety and security issues that have arisen and how they are being handled by Bruce Harber, Director of University Police Services.

President E. Stevens provided feedback on the outdoor warning systems. The vendor, e2Campus/Omnilert, was not aware of specific test date/time. Major cell phone providers were aware of date/time. The outcome of October 30, 2007 Test of Tiger Text Emergency Text Messaging System was reported to the Faculty Senate. The Outcome of October 30, 2007 Test of Outdoor Warning System was also reported to the Faculty Senate.

2. Joint Meeting with the Provost. President E. Stevens stated that the first joint meeting with himself, E. Perry, and the Provost Ralph Faudree went smoothly. Provost Faudree was informed about the proposed amendments to Faculty Senate Articles of Authority, Constitution of the Faculty Senate and Standing Rules, in the latter the portion regarding length of service of the Faculty Senate President.

3. Dean's and Chair's Meeting. Early intervention was discussed: Seniors retention numbers same as freshman students. Juniors retention numbers were the largest along with Graduate Students. Honors figures are up. Student grade point average, GPA is slowly creeping up. Student Evaluation of Teaching Effectiveness (SETE) is the new evaluation instrument. Low participation rate is a concern, not clear on how to improve participation. Administration is looking for ways to improve participation rate. Miscount on paper report reported.

4 . Effort Certification Work Team. Administration is in the process of developing a link to an on-line tool. Professors with sponsored programs or on University cost-share will continue to certify effort. All other faculty will not be required to certify effort. Faculty planning is no longer a part Effort Certification but still remains important.

5. Policy Review Board. Three policies were up for review. Appeals for loss of financial aid were incorporated into one policy.

6. Information Technology Policy and Planning Council. Dr. Gillenson chaired this committee. Work flow at all levels of the University was discussed, emphasizing the need to evaluate and change work flow to achieve greater efficiency and customer service. The chronology of e-mail failure was presented. Rebooting from tape is the reason it took so long. The deadline for changing accounts has been pushed back until February 4, 2008. Doug Hurley, VP IT/CIO stated that the plan is to shut down Postoffice by March 1,

2008. Students' e-mail accounts initially were supposed to be automatically converted on Jan 7, 2008. The main reason for the change is outdated software.

7. *Ad hoc* IT Committee (Status). Two surveys were suggested by the IT Committee resulting in an All-Faculty email to University Faculty. Six hundred and twenty eight (628) faculty members responded to the first survey: "Do you want to receive email notification when a student adds, drops, or withdraws from an ongoing course." They overwhelmingly responded "yes." The second survey results will be shared with the Faculty Senate when completed.

8. *Ad hoc* Committee on Shared Governance (Status). President E. Stevens stated that the committee is in organizational phase.

12.04.07.05 PRESIDENT-ELECT'S REPORT

1. Space Policy Council. President-Elect E. Perry is a member of the Space Policy Council which met recently. This is the first time the committee has met in a couple of years. There are a number of space changes being made which are temporary.

2. Faculty Sub-Council Meeting. E. Perry, UoM TBR Faculty Sub-Council Representative will be unable to attend the January 25, 2008 meeting due to academic obligations. However, President E. Stevens will be attending the meeting in his absence.

12.04.07.05 NEW BUSINESS

1. Executive Committee. Senator W. Jackson moved to forward recommendations of the *ad hoc* Committee on Information Technology to the Administration. Administration defined as the University President, Provost and Douglas Hurley, Vice President, Information Technology/Chief Information Officer. See attached report.

Adopted by voice vote, with 0 nays and 0 abstentions on December 4, 2007.

2. Executive Committee. Senator E. Perry recommended the following amendments to the Constitution of the University Faculty on behalf of the Executive Committee and the undersigned members of the University Faculty for Faculty Senate Consideration; the amendments read as follows.

Amendment #1

Change the wording of Article I, Section 4, Part C

From: "All business of the University Faculty and the Faculty Senate shall be conducted in accordance with Robert's Rules of Order, ~~1990 edition, 9th edition.~~"

To: "All business of the University Faculty and the Faculty Senate shall be conducted in accordance with **the current edition of** Robert's Rules of Order."

Adopted by voice vote, with 0 nays and 0 abstentions on December 4, 2007. The Faculty Senate recommends that the General Faculty adopt this amendment.

Amendment #2

Change the wording of Article II, Section 3, Part A

From: ~~"Any person who has been a member of the University Faculty (as defined in Article 1, Section 2) for two years shall be eligible for membership in the Senate."~~

To: "Eligible faculty shall hold an academic appointment, whose sole duties are teaching, research, or library service. Further, the faculty member must have served in that position for at least two years."

The Faculty Senate recommends adoption of the amendment by the General Faculty with the following changes in wording: "Eligible faculty shall hold an academic appointment, whose principal duties are non-administrative. Further, the faculty member must have served in that position for at least two years."

Adopted by voice vote, with 0 nays and 0 abstentions on December 4, 2007.

Amendment #3

Change the wording of Article II, Section 3, Part B

From "The term of office for an elected member of the Senate shall be ~~two~~ years. Senators may be elected to no more than two consecutive terms, with the exception of the President Elect, who may be elected to a third term. With these restrictions, senators may serve any number of terms. "

To "The term of office for an elected member of the Senate shall be **three** years. Senators may be elected to no more than two consecutive terms, with the exception of the President Elect, who may be elected to a third term. With these restrictions, senators may serve any number of terms."

Disapproved by a show of hands, with 19 in favor of disapproval, 15 for approval, and 1 abstention on December 4, 2007. The Faculty Senate recommends that the General Faculty disapprove this amendment.

3. Faculty Senate Member. Senator M. Battle recommended the following amendment to the Constitution of the University Faculty on behalf of herself and the undersigned members of the University Faculty, for Faculty Senate consideration; the amendment reads as follows.

Amendment #4

Change the wording of Article II, Section 3. MEMBERSHIP, D. Representation

Change the second sentence in 1. **From**, "Each department, independent unit or area [in colleges without departments] shall be entitled to one Senator." [Retain 2, 3, and 4.]

To "Each department, independent unit or area [in colleges without departments] that has 1 to 17 faculty members shall be entitled to one Faculty Senator; each such entity that has 18 to 35 faculty members shall be entitled to a second Faculty Senator; and each such entity that has more than 35 faculty members shall be entitled to a third Faculty Senator."

Failed by voice vote, with 0 nays and 0 abstentions on December 4, 2007. The Faculty Senate recommends that the General Faculty disapprove this amendment.

4. Faculty Senate Member. Senator J. Berman from the floor recommended the following amendment to the Constitution of the University Faculty on behalf of himself and the undersigned members of the University Faculty, for Faculty Senate consideration; the amendment read as follows.

Amendment #5

Change the wording of Article II, Section 3. Part B

From: "The term of office for an elected member of the Senate shall be two years. Senators may be elected to no more than two consecutive terms, with the exception of the President-Elect, who may be elected to a third term. With these restrictions, senators may serve any number of term."

To: "The term of office for an elected member of the Senate shall be two years."

This proposed amendment will be discussed and voted on, January 22, 2008.

2. New and Continuing Charges to Faculty Senate Standing Committees and Faculty Senate ad hoc Committees.

The Academic Policies Committee, chaired by Senator L. Scruggs had no report.

The Academic Support Committee, chaired by Senator J. Petry had no report.

The Faculty Policies Committee, chaired by Senator J. Berman reported on the committee charge dealing with proposed changes to the Faculty Handbook.

The Library Policies Committee, chaired by Senator K. Cunningham asked the Senators to review the committee's report on the Library Allocation Report. At this time she asked that the Senators consider the report and vote on the content of the report at the next scheduled meeting.

The Research Policies Committee, chaired by J. Bumgardner had no report.

Ad hoc Faculty Grievance Committee, is chaired by Charles Bailey, College of Business and Economics. Report was given by committee member, Senator E. Perry. Senator

Perry stated that the committee had met and elected Prof. Bailey as chairman. Prof. Phyllis Betts had resigned from the committee.

Ad hoc Information Technology Committee, chaired by J. Berman. Senator J. Berman reported on the faculty response to survey questions proposed by the committee. The results of the first survey is in. The Faculty overwhelmingly endorsed the idea of receiving e-mail notification when a student adds, drops, or changes status. The second survey results are not in at this time.

Ad hoc Marcus Orr Lectureship Committee, chaired by D. Franceschetti had no report. Faculty Senate President E. Stevens stated that he had received Senator D. Franceschetti resignation letter from the committee. The Faculty Senate will hold an election for the position of chair at its next meeting.

Status of Business

	TITLE	COMMITTEE	STATUS	ADMIN
Amendments for the <u>Faculty Senate Constitution</u>	Amendments	Executive Committee	Continue	
Nominations	Nominations to University standing committees	Committee on Committees	Continue	
General Education	Review Report on General Education to formulate motions	Academic Policies Committee	Continue	
Green Power	Green Power Switch	Administrative Policies Committee	Finished	
SETE (formerly SIRS)	SETE evaluation	Academic Support Committee	Continue	
<u>Faculty Handbook</u> proposed changes	<u>Faculty Handbook</u>	Faculty Policies Committee	Continue	
University Library	Review Library Allocations Report	Library Policies Committee	Provided Report for Senate review	
Strategic Planning Goals	Review Strategic Planning Goal (Research \$100M)	Research Policies Committee	Continue	

12.04.07.09 ANNOUNCEMENT/EVENT

1. The former U.S. Customs House/Post Office in downtown Memphis was officially transferred from the U.S. Postal Service to the University of Memphis on December 3, 2007. Renovation of the historic building will begin immediately, with occupancy planned for the fall semester 2009.
2. Rudi E. Scheidt School of Music Holiday Concert, Wednesday, December 5, 2007, beginning at 12:35 pm, Harris Concert Hall
3. The Tennessee Board of Regents will meet in regular quarterly session at the University of Memphis on December 6 and 7, 2007. All standing committee meetings will be held in Room 219 of the Fogelman Executive Center on the main U of M campus.
4. The First Friday Forum will **not** be held this Friday, December 7, 2007. Classes will have exams on Friday, and the University will host the Tennessee Board of Regents' Quarterly meeting on campus December 6-7, 2007. If you have any questions or concerns which you would like to have addressed, please e-mail Dr. David Cox at davidcox@memphis.edu, President Shirley Raines at sraines@memphis.edu, or Janet Mitchell jbmtchl@memphis.edu.
6. Fall/Winter Commencement, Saturday, December 15, 2007, times: 10 am and 2 pm, FedEx Forum.

12.04.07.10 ADJOURN

The meeting adjourned at 3:50 p.m.