



Faculty Senate

Presiding: Stanley E. Stevens

Date: 11/06/07

Secretary: Mary V. Battle

Senators Present: Jan R. Acuff, Jerry L. Anderson, Melvin L. Beck, Jeffrey S. Berman, Joel D. Bumgardner, Laurenda K. Cunningham, Steven Fell, Linda C. Finch, Donald R. Franceschetti, Nicholas V. Holland III, Susan Magun-Jackson, Wade M. Jackson, William H. Jermann, Candace C. Justice, Walter G. Kirkpatrick, Balaji C. Krishnan, J. Harvey Lomax, David N. Lumsden, William C. McKeown, E. Trey Martindale, David A. Nofsinger, Richard L. Petersen, John R. Petry, Lawrence A. Pivnick, Alan W. Proffitt, Margaret Quinn, Jean-Pierre Reed, Susan L. Roakes, Hoke Robinson, Leslie S. Scruggs, Jr., Michelle L. Stockton, Irvin L. Tankersley, Bette R. Veteto, Francisco Vivar, and Charles Williams Jr. and Peter Wright.

New Senator Absent: Economics (vacant)

Senators Absent: Jonathan Judaken and Candace C. Justice

T.B.R. Rep: Edward H. Perry (elected to this position at this meeting)

Guests: David N. Cox (President's Office) and Karen D. Weddle-West (Provost's Office)

The three hundred and fifty-seventh meeting of the University of Memphis Faculty Senate was held Tuesday, November 6, 2007, in the Entertainment Lobby of the Michael D. Rose Theatre.

11.06.07.01 CALL TO ORDER (2:50 p.m.)

The meeting was called to order at 2:40 with a quorum present.

11.06.07.02 APPROVAL OF AGENDA

The agenda was approved.

11.06.07.03 APPROVAL OF MINUTES

It was moved to approve the minutes of the Faculty Senate meeting of October 2, 2007.

11.06.07.04 PRESIDENT'S REPORT

1. First joint meeting with the Provost. President E. Stevens stated that the first joint meeting with E. Perry and the Provost Ralph Faudree went smoothly. Provost Faudree

was informed about the proposed amendments to Faculty Senate articles of authority, Constitution and Standing Rules, specifically the portion regarding the length of service of the Faculty Senate President.

2. Library Allocation Committee, final report. The final report of the Library Allocation Committee, chaired by President E. Stevens, was presented to the Faculty Senate. The final committee report will be presented to the Faculty Senate's Library Policies Committee for review and subsequent recommendations to the Faculty Senate.
3. Safety Advisory Committee. President E. Stevens informed the Faculty Senate that he is a member of President Raines Campus Safety Committee, also called the Faculty/Staff Safety Advisory Group. In addition, other members are the Staff Senate President, Peggy R. Fitzgerald, Beverly Bond, Robert Hetherington, Kantaylieniye Yoconia Hill-Clark, Daniel L. Sherrell, Tammy L. Hedges, Brian W. Meredith, Stacey J. Smith, Calvin O. Strong, Peter Groenendyk, and Heather Hampton. The Campus Safety Committee includes a student committee that has already been meeting according to Bruce C. Harber, Director, Police Services. Student Government Association (SGA) President Giaonni Carr is a member of the student committee. During the year, Police Services will host information sessions, to discuss any safety and security issues that have arisen and to explain how they are being handled by Bruce Harber, Director of University Police Services.
4. Effort Certification Work Team. An on-line has been developed and is being tested for Effort Certification.
5. Faculty Grievance Committee (Status). The Faculty Grievance Committee had received it's charge and are scheduled to meet this week.
6. Faculty Senate ad hoc Information Technology (IT) Committee (Actions taken). There were two surveys conducted by the IT Committee of the faculty. Approximately 628 faculty members responded to the first survey: "Do you want to receive email notification when a student adds, drops, or withdraws from an ongoing course." The second survey results will be shared with the Faculty Senate also when completed.

11.06.07.05 PRESIDENT-ELECT'S REPORT

1. Tennessee Board of Regents (TBR) Faculty Sub-Council Meeting. E. Perry, U of M TBR Faculty Sub-Council Representative presented his TBR Faculty Sub-Council meeting report along with a set of recommendations for reducing the cost of textbooks on campus in response to a request from TBR for such a strategy was presented to the Faculty Senate for consideration. The report, Textbook Price Reduction Suggestions for Faculty Senate Consideration, was accepted (see attached). The textbook report will be submitted to the TBR office of Academic Affairs as a response from the Faculty Senate at the University of Memphis. E. Perry stated that Paula Short, Vice Chancellor, Academic Affairs, had asked for a response from all of the universities and community colleges Faculty Senates.

2. Other. He also informed the Faculty Senate about new graduation requirements for Tennessee high school students.

11.06.07.06 NEW BUSINESS

1. Executive Committee. Senator E. Perry made the following motion on behalf of the Executive Committee; the resolution, Textbook Price Reduction Suggestions for Faculty Senate Consideration, was presented.

Motion 1: “The Executive Committee moves that, the following strategies to reduce the cost of textbooks on campus be approved by the Faculty Senate and sent to the Tennessee Board of Regents in response to a request from that Board for a list of proposed strategies:

1. Publishers supplying adopted textbooks must agree to provide one copy of each text adopted to the campus library. This copy will be placed on reserve during the semester the book is used.
2. Revenues currently provided the University by the campus bookstore from its profits should be used instead to reduce the cost of textbooks.
3. Contractual agreements between the University and the campus bookstore should ensure that profit margins on textbooks are minimized by increasing profit margins on other items sold in the bookstore.
4. The profit margin for used textbooks sold by the bookstore should be no greater than that for new textbooks.
5. A link to the campus bookstore's online price list should appear prominently on the home page of the University's website for a 4-week period surrounding the first day of classes each semester.
6. A link to the campus bookstore's "Buy-back" program for used textbooks should appear prominently on the home page of the University's website for a 4-week period surrounding the last day of classes each semester.
7. The campus bookstore should be permitted to send occasional e-mail notices to faculty regarding textbooks without having to seek prior approval from the Office of the Vice President for Business and Finance.
8. Upon request the campus bookstore should provide selling prices for textbooks being considered by faculty for adoption in a timely manner.
9. An online textbook adoption form should be provided by the campus bookstore.

10. A University policy should be adopted to prohibit faculty from receiving any financial or other incentives for textbook adoption.

Adopted by voice vote, with 0 nays and 0 abstentions on November 6, 2007.

The textbook report will be submitted to TBR, Academic Affairs as a response from the Faculty Senate at The University of Memphis.

2. **Executive Committee meeting as an ad hoc committee on the Faculty Senate Constitution. Proposed amendments to the Faculty Senate Constitution.** Senator E. Perry made the following motion on behalf of the Executive Committee,

Motion 2: "We the undersigned members of the University Faculty recommend the following amendments to the Constitution of the University Faculty and the Faculty Senate of the University of Memphis":

Amendment #1

Change the wording of Article I, Section 4, Part C

From: "All business of the University Faculty and the Faculty Senate shall be conducted in accordance with Robert's Rules of Order, ~~1990 edition, 9th edition.~~"

To: "All business of the University Faculty and the Faculty Senate shall be conducted in accordance with **the current edition of** Robert's Rules of Order."

Amendment #2

Change the wording of Article II, Section 3, Part A

From: "~~Any person who has been a member of the University Faculty (as defined in Article 1, Section 2) for two years shall be eligible for membership in the Faculty Senate.~~"

To: "Eligible faculty shall hold an academic appointment, whose sole duties are teaching, research, or library service. Further, the faculty member must have served in that position for at least two years."

Amendment #3

Change the wording of Article II, Section 3, Part B

From: "The term of office for an elected member of the Faculty Senate shall be ~~two~~ years. Senators may be elected to no more than two consecutive terms, with

the exception of the President Elect, who may be elected to a third term. With these restrictions, senators may serve any number of terms. "

To: "The term of office for an elected member of the Faculty Senate shall be **three** years. Senators may be elected to no more than two consecutive terms, with the exception of the President Elect, who may be elected to a third term. With these restrictions, senators may serve any number of terms."

Adopted by voice vote, with 0 nays and 0 abstentions on November 6, 2007.

3. Additional proposed amendment to the Faculty Senate Constitution. Senator M. Battle made the following motion on Constitution proposed amendment, More Proportionate Representation of Faculty Members. M. Battle provided each member of the Executive Committee a copy of her e-mail sent to all senators regarding her proposed amendment for more proportionate representation of faculty members on the Faculty Senate

Motion 3: Section 3. MEMBERSHIP, D. Representation
Change the second sentence in 1. FROM, "Each department, independent unit or area [in colleges without departments] shall be entitled to one Senator." [Retain 2, 3, and 4.]

TO "Each department, independent unit or area [in colleges without departments] that has 1 to 17 faculty members shall be entitled to one Faculty Senator; each such entity that has 18 to 35 faculty members shall be entitled to a second Faculty Senator; and each such entity that has more than 35 faculty members shall be entitled to a third Faculty Senator."

A brief discussion ensued, resulting in the following amendment to the main motion.

Motion 4: "I move that we ask the appropriate standing committee of the Faculty Senate to define the term "independent unit" in the Faculty Senate Constitution: Section 3. MEMBERS, D. Representation, 1., 2., 3.,4.; determine the identity of all such entities now existing; determine, as closely as possible, the number of full-time faculty members of the present Faculty Senate before the next meeting".

Adopted by voice vote, with 0 nays and 0 abstentions on November 6, 2007

The Academic Support Committee, chaired by Senator J. Petry, was given the charge to take action on the motion.

2. Committee on Committees

The Committee on Committees, chaired by Senator L. Pivnick, presented to the Faculty Senate the nominations for the ad hoc committee on Shared Governance.

Motion 5: "Move that the Faculty Senate approve the nomination of the following 9 faculty members to serve staggered terms on the ad hoc Shared Governance Committee."

1. Sheryl A. Maxwell (Instruction & Curriculum Leadership) 3 years

2. Michael J. Gootzeit (Economics)	3 years
3. Martin E. Lipinski (Civil Engineering)	3 years
4. Shirley A. Gholson-Key (Instruction & Curriculum Leadership)	2 years
5. David L. Sigsbee (Foreign Language)	2 years
6. Katrina A. Meyers (Leadership)	2 years
7. John M. Malloy (Accountancy)	1 year
8. Margaret E. Robinson (Libraries References)	1 year
9. Jeffrey S. Berman (Psychology)	1 year

Adopted by voice vote, with 0 nays and 0 abstentions on November 6, 2007

3. Administrative Policies Committee. The Administrative Policies Committee chaired by Senator N. Holland presented a motion on Green Power Switch (renewable energy) See attached. Senator N. Holland informed the Faculty Senate that President Shirley Raines had attended The Climate Leadership Summit and, subsequently, signed a commitment letter at the national level agreeing that the University of Memphis would make an effort to be a green campus. A new committee, Campus Sustainability Committee, was formed at the presidential level. President E. Stevens is a member of the committee.

Motion 6: The Administrative Policies Committee echoes the initiative of the University of Memphis Environmental Action Club and so moves:

1. The University of Memphis should purchase the maximum allowable number units of green power (TVA), according to the percentages set by the TBR, and funded by the student fees revenue source.
2. The University of Memphis should continue the expansion of campus-wide green projects including, but not limited to: a) recycling, and b) energy auditing funded by the student fees revenue source, in accordance with President Raines' *Climate Commitment* for our campus.
3. The University of Memphis should begin purchasing or producing at least 15% of our institution's electricity consumption from renewable sources, in accordance with the *Climate Commitment* (article 1b).

Adopted by voice vote, with 0 nays and 0 abstentions on November 6, 2007

4. New and Continuing Charges to Faculty Senate Standing Committees and Faculty Senate ad hoc Committees.

The Academic Policies Committee, chaired by Senator L. Scruggs, had no report.

The Academic Support Committee, chaired by Senator J. Petry, had no report.

The Faculty Policies Committee, chaired by Senator J. Berman, made a report.

The Library Policies Committee, chaired by Senator K. Cunningham, had no report.

The Research Policies Committee, chaired by J. Bumgardner, had no report.

The Ad hoc Faculty Grievance Committee is still being organized.

The Ad hoc Information Technology Committee, chaired by J. Berman, reported on the faculty response to survey questions proposed by the committee. The results of the first survey are in. The Faculty overwhelmingly endorsed the idea of receiving e-mail notification when a student adds, drops, or changes status. The second survey results are not in at this time.

Ad hoc Marcus Orr Lectureship Committee, chaired by D. Franceschetti, had no report.

11.06.07.07 STATUS OF BUSINESS

	TITLE	COMMITTEE	STATUS	ADMIN
Amendments for the <u>Faculty</u> <u>Senate</u> <u>Constitution</u>	Amendments	Executive Committee	Continue	
Nominations	Nominations to University standing committees	Committee on Committees	Continue	
General Education	Review Report on General Education to formulate motions	Academic Policies Committee	New	
Green Power	Green Power Switch	Administrative Policies Committee	Finished	
SETE (formerly SIRS)	SETE evaluation	Academic Support Committee	Continue	
<u>Faculty Handbook</u> proposed changes	<u>Faculty Handbook</u>	Faculty Policies Committee	Continue	
University Library	Review Library Allocations Report	Library Policies Committee	New	
Strategic Planning Goals	Review Strategic Planning Goal (Research \$100M)	Research Policies Committee	New	

11.06.07.08 ANNOUNCEMENT/EVENT

There were no announcements but it was noted that President Shirley Raines' First Friday Forum, took place Friday, November 2, 2007, at 1:00 pm, in room 177B, Administration Building. Dr. Doug Hurley, Vice President for Information Technology (IT) and Chief Information Officer, addressed Tiger Text Messaging and other IT questions.

11.06.07.09 ADJOURN

The meeting adjourned at 3:50 p.m.