



SOAR | Transition to Oracle Cloud

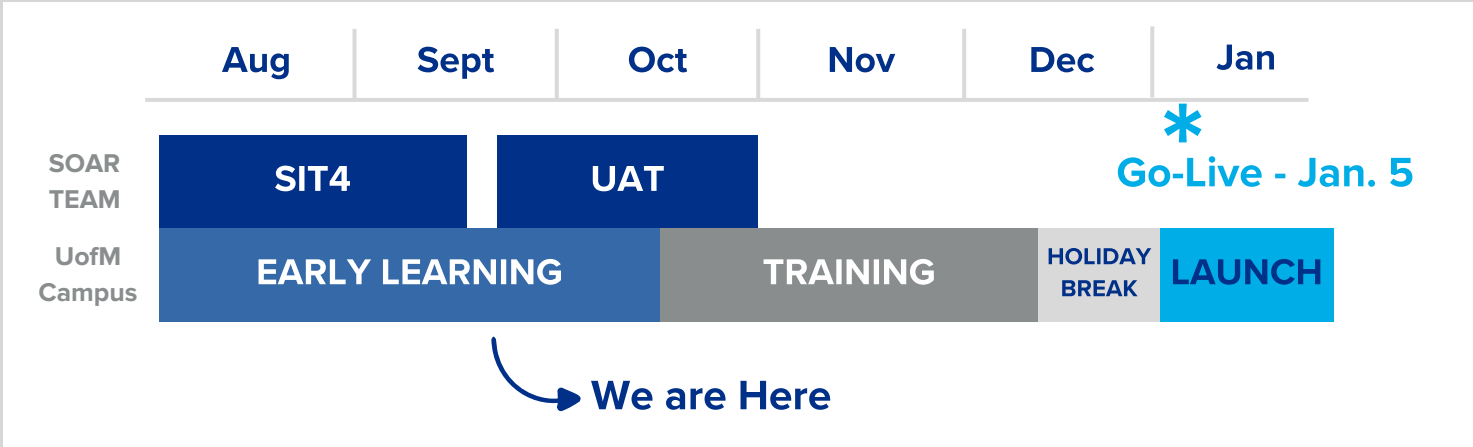
A NEWSLETTER OF THE UNIVERSITY OF MEMPHIS
SOFTWARE OF OPERATIONAL AND ADMINISTRATIVE RESOLVE

Welcome to the SOAR Newsletter! SEPTEMBER 2025

Over the last month, the team executed and is nearing completion of **System Integration Testing Phase 4 (SIT4)**, concluding this type of testing. Next, the team, along with some members from the campus community, will participate in **User Acceptance Testing (UAT)**, providing additional users with the opportunity to test the new Oracle Cloud system.

Looking ahead, stay tuned for updates from the SOAR team, on the SOAR Website and from your team members. As we get closer to the transition, it is imperative for our campus community to be as informed as possible.

Please attend informational events, review communication materials, such as this newsletter, and engage with training when available to ensure you are prepared to conduct your processes in Oracle Cloud.



TESTING



System Integration Testing (SIT) is the process of executing the real-life scenarios to ensure all systems are properly prepared for integration. The final round of testing, SIT4, began mid-August and is concluding this week.

User Acceptance Testing (UAT) starts next week, including a larger number of testers from the campus community than the previous testing cycles.

SIT4 concluded the four rounds of internal testing before the system is tested by a group of end users. Following UAT, training for the campus community will begin!

TRAINING



Train the Trainer (TTT) sessions have begun, instructing those that will assist in providing training to end-users.

Training for all users on campus to learn how to conduct role-specific daily processes in Oracle Cloud will be available October.

Training information will be updated on the [SOAR Website](#).

IMPORTANT UPDATES

>>> Pay Cards - Moving Away from Paper Checks

Beginning Oct. 1, payroll checks will be distributed via pay cards or direct deposit. Traditional paper checks will no longer be issued.

Employees who do not have direct deposit will automatically be issued a digital pay card for the first payroll (BW21 or MN10), and a physical card will be mailed to them by the bank afterwards. Digital pay cards will be issued through an app (Dash Paycard) downloaded on the employee's phone or personal device.

If you have any questions, please contact the Payroll Office at payroll@memphis.edu.

>>> eContracts Freeze - Nov. 19

eContracts submissions in Banner end on Nov. 19. This allows for the necessary final approvals to be achieved, Shared Services to enter the EPAFs in Banner and to accommodate upcoming holidays.

Submissions will commence in Oracle Cloud, Jan. 5, 2026.

If you have any questions, please contact hr@memphis.edu.

UPCOMING

**September Town Hall | Sept. 25 2:30 PM****LAST CHANCE TO REGISTER!**

Hear key updates from workstream leads regarding the most recent testing cycle, progress over the summer and details about upcoming training.

Don't miss this important session as we prepare for the road ahead!

A recording will be available on the SOAR Website following the event.

REGISTER HERE

RESOURCES



See what's changing, view recorded sessions and get the most updated information on our [SOAR website](#).

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