

QAMAR S. RAZA

US CITIZEN

OBJECTIVE: SEEKING A CAREER PATH IN TEACHING

- A professional organized with a record of English Teaching, strong and diversified experience of high school students looking to secure a teaching position with higher education where I can apply my five years of teaching experience and skills in communication and leadership as an instructor.
- and ability to resolve complex situations in a very simple manner who is seeking a college instructor position.
- Enthusiastic individual with excellent academic and interpersonal abilities and a passion for teaching and contributing to my skill set in the education field.
- Strong grasp and knowledge of online course delivery and assignments.
- Looking for a job to impart my knowledge of working with English learners, and L2 student evaluation, based on standard procedures according to the course syllabus.

EDUCATION

The University of Memphis

Tennessee

DOCTOR OF PHILOSOPHY In progress

Major & Department: English Writing and Language Studies

Major Concentration: Applied Linguistics

MASTER OF ARTS IN PROGRESS

Major & Department: Intr. & Curriculum Leadership

Major Concentration: English As a Second Language (PreK-12)

Grand Canyon University

Arizona – 2019

MASTER OF ARTS IN COMMUNICATION

Major & Department: Communication

Major Concentration: Curricular and Instructional Methods in Higher Education.

University of The Punjab

Lahore, Pakistan - 2000

MASTER OF ARTS

Major: MASS COMMUNICATION

Minor: International Media, Electronic Journalism, Advertising.

CERTIFICATION

- ❖ Induction Program for Teachers – 2001
- ❖ ESL K-12 Teaching License Permit

WORK EXPERIENCE

Substitute Teacher Johnson City Schools K-12 2023- Current

- ❖ Support lead teachers and keep their respective classrooms running smoothly.
- ❖ Implement the lesson plans, correct classroom assignments, and homework.
- ❖ Maintain records including testing, daily attendance, and general record keeping.
- ❖ Providing notes for class activity.

Beaconhouse School System

English Teacher for Senior Cambridge/O'Level (2001-2003)

- ❖ Taught assigned high school courses per the designed curriculum.
- ❖ Motivated students to publish and participate in learning outcomes.
- ❖ Guided and helped students with their skill sets.
- ❖ Held parent-teacher meetings and provided feedback about students.
- ❖ Provided informative presentations to the students regarding different areas of study per their interests.
- ❖ Trained other new English newcomer teachers.
- ❖ Participated in teaching workshops and teaching induction programs.
- ❖ Provided educational materials, including daily lesson plans, and weekly homework packets that averaged a 95% completion rate.

SKILLS:

- | | |
|-------------------------------|-------------------------------|
| • Ambitious and goal-oriented | • Multicultural Awareness |
| • Communication Analyst | • Class Management |
| • Team Player | • Interpersonal communication |
| • Curriculum Designing | • Great team player |
| • Student Counseling | • Microsoft Office |