

Building: _____ Room Number: _____ Date: _____

Area Supervisor: _____ Area Use: _____ Phone: _____

Housekeeping

- | | | | |
|---|-----|----|-----|
| 1. Are there good housekeeping practices in general? 1910.22(a)(1) | Yes | No | N/A |
| 2. Are doors, aisle-ways and walkways clear and free of obstructions, hoses, electrical service cords, spills and debris? 1910.22(b)(1) 1910.22(b)(1) | Yes | No | N/A |
| 3. Are working surfaces cleared of tools, materials and equipment that are not necessary to perform the job in progress? 1910.22(a)(1) | Yes | No | N/A |
| 4. Are combustible and flammable substances, such as paint thinners, solvents, rags, scrap and waste disposed of or stored in covered fire-resistant containers at the end of each work shift or when the job is completed, whichever occurs first? 1910.106(e)(9)(iii) | Yes | No | N/A |
| 5. Are waste materials that are prone to rotting placed in leak proof receptacles with tight fitting covers and removed daily for disposal? 1910.141(a)(4) and (g)(3) | Yes | No | N/A |

Storage

- | | | | |
|---|-----|----|-----|
| 1. Are all materials stored in tiers stacked, blocked, interlocked and limited in height and secured to prevent sliding, falling or collapse? 1910.176(b) | Yes | No | N/A |
| 2. Are heavy items stored below waist level? Are lighter items (5 lbs. or less) stored above shoulder height? | Yes | No | N/A |
| 3. Is storage of chemicals or flammables in an approved storage cabinet labeled "Flammable – Keep Fire Away"? 1910.106(d)(3)(ii) | Yes | No | N/A |
| 4. Are flammable liquids such as gasoline kept in approved safety cans? 1910.106(a)(29) | Yes | No | N/A |
| 5. Are storage areas kept free from hazards that may cause tripping, fire, explosion, or pest harborage? 1910.176(c) | Yes | No | N/A |
| 6. Are combustible materials stored away from the building? 1910.106(e)(9)(iv) | Yes | No | N/A |

Hazardous Communication

- | | | | |
|---|-----|----|-----|
| 1. Is a written hazard communication program available? 1910.1200(e)(1) | Yes | No | N/A |
| 2. Are SDS sheets available on all chemicals or hazardous materials used/stored on site? 1910.1200(g)(1); 1910.1200(g)(8) | Yes | No | N/A |
| 3. Are all hazardous chemicals located in approved containers and labeled, tagged or marked with the following information? 1910.1200(f)(6); 1910.1200(f)(1) | | | |
| • Identity of the hazardous chemical(s) | Yes | No | N/A |
| • Appropriate warnings | | | |
| • Name and address of the chemical manufacturer, importer, or other responsible part | | | |
| 4. Are all workplace labels or other forms of warning legible, in English and prominently displayed on the container? 1910.1200(f)(10) | Yes | No | N/A |
| 5. Is information and training on hazardous chemicals in the worksite provided on initial assignment and whenever new physical hazards or health hazards are introduced into the work area? 1910.1200(h)(1) | Yes | No | N/A |
| 6. Are "No Smoking" signs and rules enforced in areas involving storage and use of hazardous materials? 1910.106(d)(7)(iii) | Yes | No | N/A |

Egress			
1. Are exits free from obstruction? 1910.37(a)(3)	Yes	No	N/A
2. Is sufficient safe clearance available through aisles, loading docks, turns, or doorways when mechanical handling equipment is used? 1910.176(a)	Yes	No	N/A
3. Are no furnishings, decorations or other objects placed as to obstruct exits or exit visibility? 1910.37(a)(3) & (b)(3)	Yes	No	N/A
4. Is each exit clearly visible and marked by a sign reading "Exit"? 1910.37(b)(2)	Yes	No	N/A
5. Are exits adequately lit so an employee with normal vision can see along the exit route? 1910.37(b)	Yes	No	N/A
6. Are exit doors unlocked? 1910.36(d)	Yes	No	N/A
Power Tools			
1. Are power tools used with the correct shields, guards or attachments recommended by the manufacturer? 1910.243(d)(4)(xiii)	Yes	No	N/A
2. Are all tools in proper working order? 1910.243(d)(4)(xiv)	Yes	No	N/A
3. Are all cord-connected, electrically-operated tools and equipment effectively grounded or of the approved double insulated type? 1910.243(a)(5)	Yes	No	N/A
4. Are pneumatic and hydraulic hoses on power operated tools free of deterioration or damage? 1910.243(b)(2)	Yes	No	N/A
Machine Guard			
1. Are effective guards in place over belts, pulleys, chains, sprockets and on equipment such as air compressors, etc.? 1910.213(a)(8)	Yes	No	N/A
2. Are all machines guarded to protect the operator and other people in the machine area from hazards such as those created by point of operation, ingoing nip points, rotating parts, flying chips, and sparks? 1910.212(a)(1)	Yes	No	N/A
3. Is all machinery designed for a fixed location securely anchored to prevent "walking" or "moving"? 1910.212(b)	Yes	No	N/A
4. Are all machines provided with a power cut off switch and operating controls that can be easily reached from the operating position? 1910.213(b)(4)	Yes	No	N/A
5. Are all power tools and machines which generate dust connected to a dust collection system?	Yes	No	N/A
Ventilation			
1. Is there adequate ventilation where welding or cutting is performed? 1910.252(c)(1)(v)(B)	Yes	No	N/A
2. Is outside air provided to all indoor workrooms?	Yes	No	N/A
3. If carbon monoxide is present, signs are posted and work procedures are in place to ensure adequate ventilation?	Yes	No	N/A
4. Is quarterly carbon monoxide testing completed and levels are acceptable for environments whenever internal combustion engines are operated indoors?	Yes	No	N/A
5. If room does not have mechanical ventilation, are windows, doors, vents, stacks, and other portals used for natural ventilation operating properly?	Yes	No	N/A

Compressed Gasses and Oxygen

1. Do compressed gas cylinders have any signs of deep rust or defects? 1910.101(b)	Yes	No	N/A
2. Are oxygen cylinders stored away from heating surfaces? 1910.101(b)	Yes	No	N/A
3. Is storage of oxygen separated from sources of ignition and combustible/flammable materials? 1910.101(b)	Yes	No	N/A
4. Are cylinders legibly marked to clearly identify the gas contained in them? 1910.101(b)	Yes	No	N/A
5. Are cylinders stored in upright positions and immobilized by chains or other means to prevent them from being knocked over? 1910.101(b)	Yes	No	N/A

Medical and First Aid

1. In areas where corrosive liquids or materials are handled is there a means for quick drenching or flushing of the eyes and body? Is this located adjacent to the area no more than 10 seconds away? 1910.151(c)	Yes	No	N/A
2. Is accessibility to the emergency eyewash station not blocked? 1910.151(c)	Yes	No	N/A
3. Are adequate first aid supplies readily available? 1910.151(b)	Yes	No	N/A

Personal Protective Equipment (PPE)

1. Is PPE clean/sanitized and in good repair? 1910.132(a)	Yes	No	N/A
2. Are goggles or face shields provided and worn where there is danger of flying particles, liquid chemicals, acids or caustic liquids, chemical gases or vapors, potentially injurious light radiation or corrosive materials? 1910.133(a)(1)	Yes	No	N/A
3. Are approved safety glasses required to be worn at all times in areas where there is a risk of eye injuries such as punctures, abrasions, contusions or burns? 1910.133(a)(1)	Yes	No	N/A
4. Is hand protection provided and used for exposures to hazards such as skin absorption of harmful substances, severe cuts or lacerations, severe abrasions, punctures, chemical burns, thermal burns and harmful temperature extremes? 1910.138(a)	Yes	No	N/A
5. Is protective footwear worn when working in areas where there is a danger of foot injuries due to falling or rolling objects, or objects capable of piercing the sole? 1910.136(a)	Yes	No	N/A
6. Are back belts worn if the nature of the work presents hazards that can cause injury or strain to the back? 1910.132(d)(1)	Yes	No	N/A
7. Is hearing protection required if employees are exposed to excessive noise levels? 1910.95(i)(1)	Yes	No	N/A