

ALL APPLICANTS

The application form should be completed carefully by all applicants (*except international applicants who must use a different application*) seeking admission to any undergraduate program. Applications for admission must be submitted prior to July 1 for fall admission (*files must be complete by August 1*); December 1 for spring admission; or May 1 for summer admission. WHILE APPLICATION DEADLINES ARE LISTED ABOVE, REGISTRATION FOR NEW STUDENTS OCCURS MUCH EARLIER. FOR EXAMPLE, FALL NEW STUDENTS REGISTER IN JUNE. Consideration of applications received after these deadlines will be in the non-degree or audit level only (*explained below*).

A twenty-five dollar (\$25.00) non-refundable application fee is required for all applicants who have not previously applied to the University. Checks or money orders should be made payable to the University of Memphis. For detailed information regarding admission policies and requirements, refer to the appropriate pages of the current University of Memphis Bulletin. Applications should be returned to this address:

**Office of Admissions
University of Memphis
101 Wilder Tower
Memphis, TN 38152-3520**

Transcripts, test scores and other academic credentials must be requested by the applicant from the issuing school, college and/or agency and forwarded directly to the Admissions office. Copies of such credentials accepted from the applicant or received by facsimile (*fax*) transmission will be considered unofficial.

DEGREE-SEEKING APPLICANTS

Designed for those persons who wish to earn an undergraduate degree from the University of Memphis.

Freshman (no previous college) • Request a copy of your high school record. If your high school graduation is through the General Education Development (GED) program, have these scores forwarded to the office. You must submit scores earned on the ACT or SAT examination for consideration. Entrance examination scores cannot be more than three years old at the time of enrollment.

Transfer • Request an official copy of your academic record from each college or university in which you have enrolled. Concealment of previous college attendance may be cause for rejection or cancellation of admission.

NON-DEGREE APPLICATIONS

Designed for those persons who wish to take only a limited number of undergraduate courses and who are not presently seeking a degree at the University.

AUDIT-ONLY APPLICANTS

Designed for those persons who do not wish to earn credit for coursework. Permission to audit courses must be obtained from the appropriate department chairman prior to submitting the application.

INTERNATIONAL STUDENTS

The University is authorized under federal law to enroll non-immigrant, alien students on "F-1" student visas. The established deadlines for applying are: May 1 for fall admission; September 15 for spring admission; or February 1 for summer admission. For additional information, and to obtain an International Application, contact the Admissions Office. **International applicants should not use this application.**

THE ADMISSION OFFICE is located in Wilder Tower, Room 101. Office hours are 8:00 AM – 4:30 PM Monday through Friday. The telephone number for admissions information is (901) 678-2111.

Applications should be returned to this address: **Office of Admissions, University of Memphis, 101 Wilder Tower, Memphis, TN 38152-3520**

U. S. SOCIAL SECURITY NUMBER _____	A social security number (SSN) will be required if you plan to apply for any federal financial aid while attending the University. Providing your SSN in the space provided will expedite that process and others.	For Office Use Only Receipt Number: _____
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FULL LEGAL NAME (Please Print)

LAST	FIRST	MIDDLE/MAIDEN	SUFFIX
PERMANENT HOME ADDRESS (Please Print)			

STREET ADDRESS _____

CITY	STATE	ZIP	COUNTRY
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(AREA CODE) PHONE NUMBER	TN-COUNTY	
BIRTHDATE (month / day / year) ____ / ____ / ____	GENDER (Check One) <input type="checkbox"/> Male <input type="checkbox"/> Female	ETHNICITY / RACE Do you consider yourself to be Hispanic/Latino/Spanish origin? <input type="checkbox"/> Yes <input type="checkbox"/> No Please select one or more of the following racial categories to describe yourself: <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> American Indian <input type="checkbox"/> Alaskan Native <input type="checkbox"/> Native Hawaiian or Other Pacific Islander

CITIZENSHIP (Check One)

Are you a **CITIZEN** of the **United States**? ☐ Yes ☐ No (If no, what is your country of CITIZENSHIP and your VISA type?) _____

COUNTRY OF CITIZENSHIP	VISA TYPE
EMERGENCY CONTACT INFORMATION (Please Print)	

NAME _____

STREET ADDRESS _____

CITY	STATE	ZIP	COUNTRY
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(AREA CODE) PHONE NUMBER	RELATIONSHIP OPTIONAL (Check One) <input type="checkbox"/> Parent <input type="checkbox"/> Guardian <input type="checkbox"/> Spouse <input type="checkbox"/> Other
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For what term and year are you applying? (Check One) ☐ Fall ☐ Spring ☐ Summer Year _____

Do you plan to take coursework to transfer to another institution? ☐ Yes ☐ No If no, do you plan to take coursework for audit only? ☐ Yes ☐ No

Have you ever taken undergraduate coursework at the University of Memphis? ☐ Yes ☐ No If yes, indicate term and year of last enrollment _____

HIGH SCHOOL INFORMATION (Please Print)

NAME OF HIGH SCHOOL	LOCATION (City / State)
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What were your dates of attendance? Begin Month / Year ____ / ____ End (Graduation) Month / Year ____ / ____

Please print your name as it appears on your high school transcript: _____

Which ENTRANCE EXAM(S) have you taken? (Check One) ☐ ACT ☐ SAT ☐ BOTH ☐ NONE Month / Year ____ / ____

PREVIOUS COLLEGE / UNIVERSITY WORK (List ALL previous colleges/universities, including the University of Memphis. If you require more space, please provide the information on an attached sheet.)				
FULL NAME OF COLLEGE	CITY & STATE	DATES OF ATTENDANCE (MONTH / YEAR) – (MONTH / YEAR)	DID YOU GRADUATE?	IF YES, DEGREE EARNED AND DATE
		-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
		-	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Please print your name as it appears on your college transcript/s (school record): _____

RESIDENCY (STUDENTS WILL NOT GAIN RESIDENT CLASSIFICATION AT THE UNIVERSITY OF MEMPHIS BY PRESENCE AS A STUDENT IN THE STATE OF TENNESSEE)

Have you always lived in Tennessee? ☐ Yes ☐ No If no, when did you move to Tennessee? Month / Year _____ / _____

Why did you move to Tennessee (for example, active duty military, employment, education, etc.)? _____

Pursuant to the requirements of the College and University Security Information Act, Tenn. Code Ann. Section 49-7-2200, an annual report of security information and statistics is available upon request. Contact the Associate Dean of Students, Office of Student Judicial and Ethical Programs, 105 University Center, the University of Memphis, Memphis, Tennessee 38152-3460, (901) 678-2298 to obtain any or all of the information. All other Student Right to Know information is available online at { **HYPERLINK** "<http://www.enrollment.memphis.edu/registrar>" } under the student menu.

SIGNATURE AND DATE

I certify that none of the information provided on this application is false or has been withheld. I also acknowledge understanding that giving false information or withholding information may make me ineligible for admission to the University of Memphis.

As a student within the Dual Enrollment Program, my college transcript and/or grades may be released to the governing body or district school system to be used for research and the improvement of the Dual Enrollment program.

X
SIGNATURE DATE

DO NOT WRITE BELOW THIS LINE

STATEMENT OF PROCEDURE

All credentials become the property of the University and cannot be forwarded or returned.

NOTE: Credentials will be maintained in active files for a 12-month period. After this period credentials will be relegated to inactive status and must be submitted again before an admissions decision can be made.

Admission Action:	
Approved:	Date:
Not Approved:	Date:

I understand that withholding information requested on this application, including attendance at any other institution, or giving false information may make me ineligible for admission to the university or subject to dismissal. I have read this application and certify that the statements I have made on this application are correct and complete, including a report of all college work attempted or completed. In addition to the foregoing, the Tennessee Eligibility Verification for Entitlements Act requires an applicant for in-state tuition or state financial aid to attest under penalty of perjury that he or she is either a United States citizen or an alien lawfully present in the United States. By submitting this application, I am attesting that I am either a United States citizen or an alien lawfully present in the United States or that I am not requesting any state benefits including in-state tuition. I understand that this attestation is required by Tennessee law if I have applied for a state public benefit. I understand that Tennessee law requires me to provide documentation verifying the status indicated above prior to receipt of this state public benefit. I understand that knowingly and willfully making a false, fictitious or fraudulent statement or representation shall subject me to liability under the Tennessee False Claims Act, Tennessee Code Annotated 4-18-101 et seq. I understand that if I am found to have made a false or misleading statement my admission may be rescinded or I may be disciplined by the college. I grant my high school permission to release my transcript to the University of Memphis.

ADMISSIONS

Wilder Tower • Room 101
(901) 678-2111

- Submit your application for admission early, preferably **November 1** prior to a fall semester and **October 1** prior to a spring semester.
- You will receive an acknowledgement that we have received your application and fee.
- You will then be notified of required documents needed to process your application (see the instructions on page one of this application).
- After all documents are received and the application has been processed, you will be notified of the admission decision.

SCHOLARSHIPS

Wilder Tower • Room 201
(901) 678-3213

- Scholarships are awarded based on information submitted on this application. A separate scholarship application is not required.

ENROLLMENT STUDENT CENTER

Wilder Tower • Room 103
(901) 678-4825

- Obtain and complete the Free Application for Federal Student Aid (FAFSA) in December and submit the completed form by March 1. This will assure maximum consideration for all financial aid programs for the fall term.
- Applicants for financial aid who already hold a bachelor's degree must choose a major.

PLACEMENT TESTING

Brister Hall • Room 212
(901) 678-2062

- After admission, some students will need to take a placement examination before choosing classes. The appropriate office will contact you if the test is required.

ORIENTATION, ADVISING & REGISTRATION

Wilder Tower • Room 101
(901) 678-5513

- Registration for new students occurs during an Advising & Registration program. Campus-wide orientation occurs in late summer. Depending on your student classification, you will receive information on University programs, see an academic advisor and register for your classes by using Spectrum, the U of M online registration system. You will be notified of your options for registration as soon as you have been admitted. Students who register early get the best schedules, so you should complete all admission requirements as early as possible.
- **NOTE:** Transfer credit will be evaluated as you schedule your orientation date. **All official transcripts must be on file before transfer courses can be evaluated.**

FEE PAYMENT

Bursar's Office
Wilder Tower • Room 115
(901) 678-2058

- An invoice for your enrollment fees will be mailed around mid-July. Fees must be satisfied by the due date stated on your invoice to avoid assessment of a late payment fee.