

Clinical Education Policy 507

Student Evaluation of Clinical Educators

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Policy: The students' evaluation and feedback of the faculty's supervisory and professional skills is required at the end of each semester and is encouraged to be an ongoing process throughout the semester.

Procedure:

I. Orientation

- a. The faculty member and student will discuss each other's expectations and goals for the semester about learning and instruction.
- b. Students will be referred to the Student Evaluation of Clinical Educator Competency Form ([Appendix 5.3](#)) as a guide to identify areas to consider when assessing supervisory skills.

II. The Process of Evaluation

- a. The student will be asked to evaluate his/her clinical faculty each semester. The evaluation is a process that continues throughout the semester.
- b. At mid-term, a meeting is scheduled for the student to provide specific information to the faculty member regarding his/her teaching and provide suggestions for change if applicable. The evaluation is presented in a face-to-face meeting. This evaluation is typically provided verbally; however, the faculty member has the discretion to request that it be submitted in writing.
- c. Both the student and the faculty member have the responsibility to give honest and accurate feedback and address issues as they arise throughout the semester.
- d. At the end of the semester, SLP students will submit their signed evaluation (Appendix 5.3) to the Directors of Clinical Education prior to the last day of clinic. The evaluation is then shared with the faculty member after clinic grades have been distributed to the students.
- e. All students are asked to complete an anonymous evaluation for each faculty member with whom they work in the semester. This is completed on Typhon, and the results are available for review by the faculty member.
- f. Evaluations of off-site supervisors are completed on the Typhon system and shared with the supervisor at the discretion of the Directors of Clinical Education.
- g. It is important that the information included in the evaluations has been addressed at some point in the semester with the supervisor so that they can discuss and revise their teaching with the student before the end of the semester.

III. Difficult Evaluations

- a. If at any time a student is concerned about how to address an issue or is concerned about his/her interactions with a clinical faculty member, they can discuss the matter with the appropriate Director of Clinical Education.

- b. If the Director of Clinical Education is the supervising clinical faculty member, then the student is encouraged to seek out counsel from a trusted member of the faculty.
- c. The conversation will be kept in strict confidence.
- d. The goal of the meeting will be to find a way for the student to address the issue directly with the clinical faculty member.
- e. Students are encouraged to seek counsel on how to address difficult issues early in the semester so that the optimal learning environment can be established.