

Clinical Education Policy 502

Documentation of Academic and Clinical Competencies for ASHA Certification

Effective Date: September 20, 2022

Supersedes Date: February 28, 2018

Review Date: May 2026

Policy: Academic and Clinic Advisors are responsible for recording the courses and clinical experiences completed by each student. Students are encouraged to track their mastered competencies as they progress through the program as well.

Procedure:

- I. Knowledge and Skills Outcomes
 - a. The knowledge and skills are found in the CSD Handbook by CAA Standards speech- language pathology (Appendix 3.5) and audiology (Appendix 2.2) and CFCC Standards by course (SLP Appendix 3.6). These list the standards for the ASHA Certificate of Clinical Competence in both professions and the courses that meet each standard. Each faculty member determines the knowledge and skills covered in their course(s) and the method that competencies are assessed. Knowledge and skills are tracked by the academic advisor for each student and are reviewed each semester with the advisor. The documentation of clinical skills is tracked by the Directors of Clinical Education.
- II. Clinical-Academic Support Plan Form
 - a. It is possible for a student to make a passing grade in a course/practicum and still not meet all the competencies covered in the course satisfactorily. If this is the case, the instructor will initiate a Clinical-Academic Support plan ([Policy 503](#)).
- III. Clinic Hours
 - a. Clinic clock hours are logged in the Exxat or Typhon system ([Policy 501](#)). Beginning with students enrolling in Fall 2024, clinic clock hours are logged in the Exxat system.
- IV. Standards for Clinical Verification by Program Director
 - a. The student's Academic Advisor and the appropriate Director of Clinical Education confirm all knowledge and skills at graduation.
 - b. The Standards for Clinical Certification Verification by Program Director form is initiated through the ASHA portal by the applicant and signed electronically by the Dean.