From: Mark Heath

Subject: Memphis Ready BCP Reminder **Date:** Monday, March 29, 2021 3:18:29 PM

Good Afternoon:

As the Memphis Ready BCP Planning deadline is approaching, please remember the following:

- The due date for all plans is April 2, 2021.
- Planning tools and information can be found on the Memphis Ready website.
- For questions, please email bcp_planning@memphis.edu.

Thank you,

BCP Planning Team