

## Designer Recommendation Letter SBC Project Manager Approval

### **GMP** Proposal Package

- 00 42 23 Proposal Summary Summary
- 00 42 75 GMP Disclosure of General Conditions
- 00 42 79 Proposal of Self-Performance Limit 3% of GMP
- 00 42 71 GMP List of Trade Subcontracts
- 01 26 55 Price of Work Form
- F 555 Bid Tab for Each trade

### SBC Project Manager Verify All Plans Issued

- Addendum Issued
- Check All Math
- Verify Low Bidder For Each Trade
- Check Specs for Allowances, Unit Prices, and Base Quantity
- Check Contract Days and Liquidated Damages Amount

# SBC Project Manager GMP Summary

- Verify Fee With Proposal
- Verify Self Performance With 01 26 55 (3% of GMP Max)
- Verify CM/GC Contingency Percentage, Negotiable But Usually 3% or Less
- Check All Math
- 1. Estimate and Estimate Trade
- 2. Hard Bids, Bid Tabs
- 3. Self Performance-01 26 55 Form
- 4. General Conditions-Verify With Proposal
- 5. CM/GC Contingency % x Total (All Above)
- 6. Fixed Fee % x Total (All Above)

### Office of Legal Counsel Review

### Contract Officer Approval

### **Prepare Attachment A (Amendment)**

Amendment Face Sheet
Current SBC-1 Attachment A
Project Cost Review (All GMP's)
Designer Recommendation
and

Send to State Architect for Signature