

ESTABLISH GMP

Capital Projects Management

Designer Recommendation Letter SBC Project Manager Approval

GMP Proposal Package

- 00 42 23 Proposal Summary Summary
- 00 42 75 GMP Disclosure of General Conditions
- 00 42 79 Proposal of Self-Performance Limit 3% of GMP
- 00 42 71 GMP List of Trade Subcontracts
- 01 26 55 Price of Work Form
- F 555 Bid Tab for Each trade

SBC Project Manager

Verify All Plans

- Addendum Issued
- Check All Math
- · Verify Low Bidder For Each Trade
- · Check Specs for Allowances, Unit Prices, and Base Quantity
- Check Contract Days and Liquidated Damages Amount

SBC Project Manager

GMP Summary

- · Verify Fee With Proposal
- Verify Self Performance With 01 26 55
- Verify CM/GC Contingency Percentage, Negotiable But Usually Les Than 3%
- Check All Math
- 1. Estimate and Estimate Trade
- 2. Hard Bids, Bid Tabs
- 3. Self Performance-01 26 55 Form
- 4. General Conditions-Verify With Proposal
- 5. CM/GC Contingency % x Total (All Above)
- 6. Fixed Fee % x Total (All Above)

Office of Legal Counsel Review

Contract Officer Reivew

Complete

CSA, Bond, Roof Warranty, SBC-1, Designer Recommendation, and Send to **State Architect** for Signature