

Capital Projects Management

Pre-Construction Conference

Discussion Guide F 612 **Construction Specialist input PITS** Data Sheet F 615 notice to Proceed Letter

Process Meeting (Twice a Month) **Agenda**

Construction Specialist DM Chapter 6.17.D **Designer Logs**

- Action Item F 641
- RFI's F642
- Minor Orders F 643
- RFP's F 644
- Field Report F 632
- · Designer Meeting Minutes

Contractor Requirements

Construction Specialist DM Chapter 6.19.B

- 1. Work Complete
- 2. Punch List
- 3. Training
- 4. O&M Data binders
- 5. Cert of Occupancy
- 6. Commissioning Report
- 7. SWPPP
- 8. SC Pay App

Substantial Completion Inspection

Construction Specialist DM Chapter 6.19 SC Inspection Agenda

Construction Specialist DM Chapter 6.19.C Punch List

Certificate of Substantial Completion F 704

Construction Specialist input PITS

ContractorRequirements

ConstructionSpecialistDMChapter7.03.B

- 1. Work Inespected
- 2. Punch Complete Ready for FI
- 3. O&M Data Manuals Updated
- 4. Const Record Docs/ O&M Complete
- 5. Final Pay App

Final Inspection

Construction Specialist DM Chapter 7.03 Final Inspection Agenda

Construction Specialist DM Chapter 7.03.D

Inspection Punch List

Report of Final inspection F 764

Construction Specialist input PITS

Evaluations (At SC But Before FI)

Construction Specialist Prints Evaluation Forms

Designer (SBC-8) Contractor (CER-1)

PITS Subproject Screen Designer Evaluation Const Phase (SBC-8)

Contractor Final Evaluation (CER-1)

Construction Specialist Input PITS and send to

Designer and Contractor

One-Year Corrective Inspection

Construction Specialist DM Chapter 7.07 CI Agenda Construction Specialist DM Chapter 7.07.D Report of One-Year Corrective Inspection F 984 Construction Specialist Input PITS