

September 2022 Board of Trustees Meeting

Schedule	Wednesday, September 7, 2022 1:30 PM — 3:00 PM CDT
Venue	Maxine A. Smith University Center - Ballroom (320)
Organizer	Sparkle Burns

Agenda

1. Call to Order and Opening Remarks Presented by Doug Edwards	1
2. Roll Call and Declaration of Quorum Presented by Melanie Murry	2
3. Approval of Special Called Meeting Minutes for October 19, 2020 and June 1, 2022 Meeting Minutes For Approval - Presented by Doug Edwards	3
 Special Called Minutes -October 2020.docx	4
 June 2, 2022 Board of Trustees Meeting Minutes.docx	5
4. President's Update Presented by Bill Hardgrave	10
5. Reports and Recommendations of the Academic, Research and Student Success Committee Presented by David Kemme	11
 Agenda Item - Revised Institutional Mission Statement.docx	12
 Agenda Item - Policies Governing Tenure and Academic Freedom.docx	13
 Agenda Item -Tenure Upon Appointment Okenwa Okoli.docx	14
6. Reports and Recommendations of the Governance and Finance Committee Presented by Doug Edwards	15
7. Reports and Recommendations of the Audit Committee Presented by Carol Roberts	16

 1 Agenda Item - Committe Charter.docx	17
---	----

8. Supporting Regional Development	18
Presentation - Presented by Richard Irwin	

 Agenda Item - CREE.docx	19
---	----

 CREE.pptx	20
---	----

9. Additional Business	26
Presented by Doug Edwards	

10. Adjournment	27
Presented by Doug Edwards	

1. Call to Order and Opening Remarks

Presented by Doug Edwards

2. Roll Call and Declaration of Quorum

Presented by Melanie Murry

3. Approval of Special Called Meeting Minutes for October 19, 2020 and June 1, 2022 Meeting Minutes

For Approval

Presented by Doug Edwards

The University of Memphis

Board of Trustees

Special Called Meeting Sunset Audit Results Minutes

October 19, 2020 | 9 a.m.

The University of Memphis Board of Trustees held a Special Call meeting on Monday, October 19, 2020 at 9 a.m. CST using the video conferencing system Zoom.

I. Call to Order

Chairman North welcomed those viewing the meeting and called the meeting to order.

Chairman North explained to the community that the Special Call meeting was to review the Sunset Audit Results.

II. Roll Call and Declaration of Quorum

Board Secretary Melanie Murry proceeded to call the roll. Secretary Murry stated she would ask two questions, if she received no response, she would assume that the Trustee could hear her, and no one was present with them.

The following Trustees were present and participated virtually via Zoom. All trustees present affirmed they could hear her and were alone:

Trustee North
Trustee Graf
Trustee Kemme
Trustee Springfield
Trustee Roberts
Trustee Edwards
Trustee Martin

Secretary Murry announced the presence of a quorum.

Trustee North asked if there was any other Trustees on the call that were not acknowledged, none responded.

*Trustee Johnson joined the call later in the meeting.

III. Meeting Adjourned to a Non-public Executive Session

Chairman North adjourned the meeting to a non-public executive session for discussion.

The University of Memphis
Board of Trustees Meeting Minutes
June 1, 2022

The University of Memphis Board of Trustees convened on Wednesday, June 2, 2022, at 1 p.m. CST in-person on the University of Memphis main campus in Memphis, TN.

I. CALL TO ORDER AND OPENING REMARKS

Chairman Edwards called the meeting to order.

Chairman Edwards gave remarks. He stated it was a day of transition and welcomed the new University President, Dr. Bill Hardgrave. He also stated later in the day the University would welcome a new Student Trustee and Interim Provost. Chairman Edwards continued to make remarks, gave farewells to Trustee Riley and current Provost, Dr. Tom Nenon, recognized the accomplishments in Athletics, and welcomed the new baseball coach Kerrick Jackson.

II. ROLL CALL AND DECLARATION OF QUORUM

Chairman Edwards recognized Board Secretary Melanie Murry.

Secretary Murry instructed those trustees attending virtually to verify if they were alone and could hear her. The following Trustees were in attendance:

Trustee Graf (participated virtually via Zoom and verified he was alone and could hear her.)
Trustee Martin (participated virtually via Zoom and verified he was alone and could hear her.)
Trustee Roberts
Trustee Johnson
Trustee Riley
Trustee Kemme
Trustee North
Chairman Edwards
Trustee Springfield

Secretary Murry announced the presence of a quorum.

III. APPROVAL OF MEETING MINUTES FOR MARCH 1, 2022

Chairman Edwards called for the motion to approve the March 1, 2022 meeting minutes. The motion was made by Trustee Johnson and properly seconded. Chairman Edwards asked if there was any discussion, none was provided. A roll call vote was taken and unanimously approved.

IV. PRESIDENT'S UPDATE

Chairman Edwards recognized Dr. Bill Hardgrave. Dr. Hardgrave presented the president's update. Dr. Hardgrave discussed his experience during the months he has been at the University. Dr. Hardgrave stated once the Fall semester ends a formal strategic planning process will begin and a new strategic plan will be drafted for the University. Dr. Hardgrave said it will take 7 to 8 months to draft the plan. Dr. Hardgrave proceeded to discuss what the plan would address.

Dr. Hardgrave expressed his appreciation to Dr. Nenon for his years of service at the University and serving as Provost and he also expressed his appreciation to Trustee Riley for serving as the student trustee. Dr. Hardgrave concluded his presentation.

V. APPOINTMENT OF INTERIM PROVOST

Chairman Edwards recognized Dr. Hardgrave to present the appointment of the interim provost. Dr. Hardgrave recommended the appointment of Dr. Abby Parrill-Baker as the interim provost.

Chairman Edwards called for the motion. The motion was made by Trustee Johnson and properly seconded. A roll call vote was taken and unanimously approved.

VI. APPOINTMENT OF STUDENT TRUSTEE

Chairman Edwards recognized Dr. Hardgrave to present the appointment of the new student trustee. Dr. Hardgrave recommended the appointment of new student trustee, Marissa J. Clark.

Chairman Edwards called for the motion. The motion was made by Trustee North and properly seconded. Chairman Edwards asked if there was any discussion, none was provided. A roll call vote was taken and unanimously approved.

VII. CELEBRATING STUDENT SUCCESS: VOICES OF SCHOLARSHIP RECIPIENTS

Chairman Edwards recognized Dr. Karen Weddle-West, Vice President of Student Academic Success. Dr. Weddle-West explained how increasing graduation rates helped the University achieve Carnegie R1 status. Dr. Weddle-West showed and explained how the graduation rate increased in the last 6 years.

Dr. Weddle-West recognized five students to share how receiving scholarships from the University impacted their lives. The students completed their remarks and Dr. Weddle-West concluded her presentation.

Chairman Edwards gave remarks and congratulated Dr. Weddle-West and Trustee Johnson for their hard work towards the program.

VIII. REPORTS AND RECOMMENDATIONS OF THE ACADEMIC, RESEARCH AND STUDENT SUCCESS COMMITTEE

Chairman Edwards recognized Trustee Kemme to provide the reports and recommendations for the Academic, Research and Student Success Committee. Trustee Kemme began giving the report for the committee.

There were three items for approval. The following items were presented by Vice President for Academic Affairs and Provost, Dr. Tom Nenon for approval:

- Tenure and Promotion
- Tenure Upon Appointment for:
 - Dr. Ashish Joshi
 - Dr. Linda Haddad
 - Dr. Leanne Lefler
- Dr. Tom Nenon and Dr. Jeff Marchetta, Professor of Mechanical Engineering and Director for the UofM Industrial Assessment Center presented the proposed changes to the faculty handbook related to tenure and promotion and academic freedom.

The following items were informational items:

Vice President for Research and Innovation, Dr. Jasbir Dhaliwal presented the research and innovation update.

Dr. Tom Nenon, Tabitha Glenn and Cortney Richardson, staff members from Peer Power presented the Peer Power overview.

Captain Dave Whitehead, Lt. Colonel Curt Schultheis, and Lt. Colonel Harley Thompson presented a presentation on ROTC return on investment.

Trustee Kemme made one motion to approve the tenure and promotion of the faculty members listed in the materials and the tenure upon appointments for:

- Dr. Ashish Joshi
- Dr. Linda Haddad
- Dr. Leanne Lefler

The motion was properly seconded. A roll call vote was taken and unanimously approved.

Trustee Kemme made the motion to approve the proposed changes to the faculty handbook related to tenure and promotion and academic freedom as outlined in the materials. The motion was properly seconded. A roll call vote was taken and unanimously approved.

Trustee Kemme congratulated Dr. Tom Nenon and Dr. Jeff Marchetta for their work on the faculty handbook and expressed his appreciation to Dr. Nenon's for his work as provost.

IX. REPORTS AND RECOMMENDATIONS OF THE GOVERNANCE AND FINANCE COMMITTEE

Chairman Edwards gave the reports and recommendations of the Governance and Finance Committee.

Chief Government Relations and Policy Officer, Katie Vanlandingham presented the 112th General Assembly recap.

The following items were presented by Chief Financial Officer, Raaj Kurapati for approval:

- The FY2022-23 Proposed Budget, which is approximately \$600 million. The FY21-22 Estimated Budget Recommendations, the Compensation Strategy, which proposed a 3 percent salary increase for employees instead of the 4 percent recommended by Governor Lee. Chairman Edwards stated although the University does not have all the funds now to give the full 4 percent the University will research how to get the additional funds and may be positioned to provide a supplemental payment to University employees.
- The FY23 Tuition Recommendation, which does not increase in-state tuition but does increase tuition for non-residents and international residents from 1 percent to 2.6 percent.
- The FY2023-24 Capital Budget, which is approximately \$60 million
- Leftwich Project and Park Avenue Campus Student Housing

The following informational items were presented by Mr. Kurapati:

- Dining Contractual Increases
- Drop for Nonpayment and Herff Fund Update
- Course Materials Affordability Update

Chairman Edwards called for the motion to approve the FY2022-23 Proposed Budget, FY21-22 Estimated Budget Recommendations, Compensation Strategy, and the FY2023-24 Capital Budget. The motion was made by Trustee Johnson and properly seconded. A roll call vote was taken and unanimously approved.

Chairman Edwards called for the motion to approve the FY23 Tuition Recommendation. The motion was made by Trustee Johnson and properly seconded. A roll call vote was taken and unanimously approved.

Chairman Edwards called for the motion to approve the Leftwich Tennis Center and the Park Avenue Campus Student Housing. Trustee North made the motion to approve the Leftwich Tennis Center as reflected in the meeting materials. The motion was properly seconded. A roll call vote was taken and unanimously approved. Trustee Roberts made the motion to approve the Park Avenue Campus Student Housing as reflected in the meeting materials. The motion was properly seconded. Chairman Edwards asked if there was any discussion, none was provided. A roll call vote was taken and unanimously approved.

X. REPORTS AND RECOMMENDATIONS OF THE AUDIT COMMITTEE

Chairman Edwards recognized Trustee Springfield. Trustee Springfield deferred to the newly elected Chair of the Audit Committee, Trustee Carol Roberts to give the reports and recommendations of the Audit Committee.

Trustee Roberts gave remarks and expressed her appreciation to Trustee Springfield for serving as the Audit Committee Chair.

Chief Audit Executive, Vicki Deaton presented the following items:

- Summary of Audit Reports Issued
- Audit Issue Follow-up
- Summary of Internal Audit Investigations
- Internal Audit QAR Self-Assessment
- Annual Review & Approval of the Internal Audit Charter for approval
- FY2023 Audit Plan for approval
- Annual Report of Grievance Activities- Staff Only

Chief Financial Officer, Raaj Kurapati presented the business continuity planning update.

Interim Director for the Office of Institutional Equity, Ceecy Reed presented the Compliant Triage Team and Office of Institutional Equity update.

Chief Information Officer, Dr. Robert Jackson presented the information technology update.

Trustee Roberts made the motion to approve the Internal Audit Charter as amended in the materials and the FY2023 Audit Plan. The motion was properly seconded. A roll call vote was taken and unanimously approved.

XI. ADDITIONAL BUSINESS

No additional business.

XII. ADJOURNMENT

Chairman Edwards announced the next Board meeting would be September 7, 2022. Chairman Edwards adjourned the meeting.

4. President's Update

Presented by Bill Hardgrave

5. Reports and Recommendations of the Academic, Research and Student Success Committee

Presented by David Kemme

The University of Memphis Board of Trustees

Recommendation

For Approval

Date: September 7, 2022

Committee: Academic, Research and Student Success Committee

Presentation: Revised Institutional Mission Profile

Presented by: Dr. Abby Parrill, Interim Provost

Background:

Tennessee state law requires the Board of Trustees to approve and submit an annual institutional mission profile to THEC that contains the following information:

- Characterize distinctiveness in degree offerings by level, focus, and student characteristics, including, but not limited to, nontraditional students and part-time students; and
- Address institutional accountability for the quality of instruction, student learning, and, when applicable, research and public service to benefit Tennessee citizens.

Although an institutional mission profile was approved at the March 2022 BOT meeting, that statement contained a numerical error. We have taken the opportunity to reduce the number of quantitative details that change frequently in favor of additional qualitative information that is likely to describe our institutional mission profile for a longer period of time.

Committee Recommendation:

The Academic, Research and Student Success Committee recommends approval of the Institutional Mission statement.

The University of Memphis Board of Trustees

Recommendation

For Approval

Date: September 7, 2022

Committee: Academic, Research and Student Success Committee

Presentation: Policies Governing Tenure and Academic Freedom (approval)

Presented by: Dr. Abby Parrill, Interim Provost

Background:

The Board of Trustees governs/oversees tenure and academic freedom. The 2022 Faculty Handbook sections on tenure and academic freedom were reviewed and approved by the Board of Trustees at the June 2022 meeting. The approved sections of the 2022 Faculty Handbook on tenure and academic freedom have been incorporated into the attached the Board of Trustees Policy on Academic Freedom and Tenure.

Committee Recommendation:

The Academic, Research and Student Success Committee recommends approval of this policy by the Board of Trustees.

The University of Memphis Board of Trustees

Recommendation

For Approval

Date: September 7, 2022

Committee: Academic, Research and Student Success Committee

Presentation: Tenure Upon Appointment – Okenwa Okoli

Presented by: Dr. Abby Parrill, Interim Provost

Background:

Dr. Okenwa Okoli is coming to The University of Memphis January 1, 2023, as Dean of the Herff College of Engineering.

Dr. Okoli is currently a professor and former chair of the Industrial and Manufacturing Engineering Department at Florida A&M-Florida State University College of Engineering and the Associate Director of the High-Performance Materials Institute (HPMI) at Florida State.

He received a bachelor's degree in Mechanical Engineering from the University of Lagos in Nigeria and both a Master of Science in Manufacturing Systems Engineering and a PhD in Engineering from the University of Warwick in the United Kingdom.

He has won several awards, including the R&D 100 Award in 2004, the ACMA Best Processing Technical Paper in 2004 and the SAMPE Outstanding Paper Award in 2015.

He is also a recipient of Florida State's Dr. Martin Luther King Jr. Distinguished Service Award for his contribution to efforts to recruit and retain U.S. students in STEM graduate programs with a focus on bridging the achievement gap for underrepresented minorities.

Okoli's research efforts have garnered \$36 million in external funding as both principal investigator and co-principal investigator.

He is also a chartered engineer and scientist of both the Engineering and Science Councils, respectively, which are two organizations in the UK that set professional standards for engineers and scientists. He has 10 U.S. patent applications, either awarded or pending.

Recommendation:

The Academic, Research, & Student Success Committee recommends that the Board approve and grant tenure upon appointment for Dr. Okenwa Okoli as professor in the Herff College of Engineering.

6. Reports and Recommendations of the Governance and Finance Committee

Presented by Doug Edwards

7. Reports and Recommendations of the Audit Committee

Presented by Carol Roberts

The University of Memphis Board of Trustees

Presentation
For Information

Date: September 7, 2022
Committee: Audit Committee
Presentation: Review and Assessment of Audit Committee Charter
Presented by: Vicki D. Deaton, Chief Audit Executive

Background:

The Audit Committee Charter, which is based on State of Tennessee Comptroller of the Treasury guidelines and approved by the Tennessee Comptroller of the Treasury, lists various responsibilities of the Audit Committee.

One responsibility of the Audit Committee as listed in the Audit Committee Charter is to review and assess the adequacy of the Audit Committee's Charter annually, requesting Board approval for proposed changes. To comply with the requirements of the Audit Committee Charter, the current version of the Audit Committee Charter is attached for review and assessment.

8. Supporting Regional Development Presentation

Presented by Richard Irwin

The University of Memphis Board of Trustees

Presentation
For Information

Date: September 7, 2022

Presentation: Center for Regional Economic Enrichment

Presented by: Richard L. Irwin, Executive Dean for UM Global Academic Innovation

Background:

The Center for Regional Economic Enrichment was opened in spring, 2022, and now serves as home to almost \$35 million in externally funded programming including GROWWTH (Growing Relational and Occupational Wealth in West Tennessee Households), a three-year, \$25 million award from the Tennessee Department of Human Services. The Center will also house programs supported by the Economic Development Association (Opportunity Now!); the Tennessee Department of Transportation (Keep Tennessee Beautiful & Tennessee Delta Alliance); and, the UofM Professional and Continuing Education (PACE) Unit.

Center for Regional Economic Enrichment

Richard L. Irwin, Executive Dean
UofM Global
College of Professional & Liberal Studies
Center for Regional Economic Enrichment



SEPT. 2022

The Growing Relational and Occupational Wealth in West Tennessee Households (GROWWTH) grant was funded for **\$25 million** by the Tennessee Department of Human Services for a three year period beginning in November 2022.

GROWWTH is a community partnership led by the University of Memphis in collaboration with three regional workforce boards and seven community organizations to improve outcomes for West Tennessee's low-income families by **eliminating key barriers to self-sufficiency**.



Good Jobs Grant

A local coalition led by Workforce Mid-South was awarded a **\$21.5 million** grant by the U.S. Economic Development Administration (EDA) to establish three one-stop Accelerated Skills Training Centers serving East Arkansas, North Mississippi, and West Tennessee.

The UofM will lead the Logistics Technology sector (\$2M) through the Professional and Continuing Education (PACE) unit in the Center for Regional Economic Enrichment (CREE).



 MEMPHIS

Center for Regional Economic Enrichment

GROWWTH

Keep Tennessee Beautiful

TN Delta Alliance

Professional and Continuing Education

Experiential Learning Credit

Finish Line



PROFESSIONAL & CONTINUING EDUCATION

Explore options to learn a new skill, complete a training to change your career path, or develop your workforce.

Canvas | umMail | myMemphis | Directories

Visit | Apply | Give | Contact

<https://www.memphis.edu/cree/#carouselSubpageHero>

Keep Tennessee Beautiful



“Educating and inspiring Tennesseans to take action every day to improve and beautify their community environment.”



September 2022 Board of Trustees Meeting



6. Supporting Regional Development



Tennessee Delta Alliance

The Tennessee Delta Alliance (TDA) is a Byway Management Organization with a dual-purpose to manage the Great River Road National Scenic Byway and a water-based, regional Keep America Beautiful. TDA is funded by the Tennessee Department of Transportation Highway Beautification Office - Environmental Division in support of Executive Order #23 (1965), establishing a Mississippi River Parkway Commission for Tennessee.



September 2022 Board of Trustees Meeting

8. Supporting Regional Development



Page 25 of 27

9. Additional Business

Presented by Doug Edwards

10. Adjournment

Presented by Doug Edwards