

HAAMI ENRICHMENT SESSION



CLASSROOM TO CAREER: SUCCESS TIPS FROM PROFESSIONALS

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HAAMI PANELISTS



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ACADEMIC ACHIEVEMENT

- Complete any trainings, internships, and research needed for your field of study.
- Learn how to work backward (know what kind of job/career you want before graduation) and get the coursework and training needed.
- Courses are stepping-stones to gain knowledge through class attendance.
- Go to class regularly—Be accountable (not only for yourself now but for your future).
- Turn your work in on time!
- Speak up in class. It helps the professor notice you and gives you public speaking confidence.
- Talk with your professors outside of class. If they know you, you have a better chance of getting recommended for internships, jobs, and networking events.
- You need references from professors.
- Make good use of group projects. Be a leader.
- You need hard skills (job knowledge, technical skills, office software skills) and soft skills (networking, leadership, teamwork, work ethic, etc.).



WORK EXPERIENCE & NETWORKING

- Do not be afraid to work multiple jobs to get the experience you will need for your career.
- Understand the skills you will need and obtain them.
- Have and work your career plan throughout your college years
- Complete at least one internship.
- Remember that an internship is like a months-long interview. If you do well, you're more likely to get a job offer.
- Networking is as important as your degree.
- Use LinkedIn to make connections with professionals who share relevant career interests.



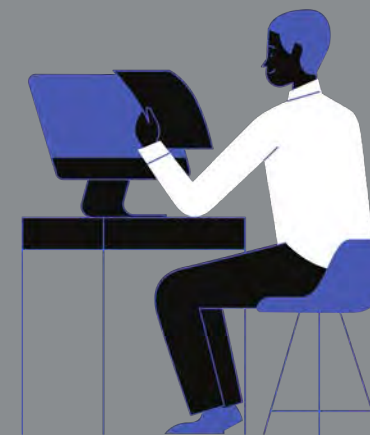
4 Rs OF THE JOB SEARCH:



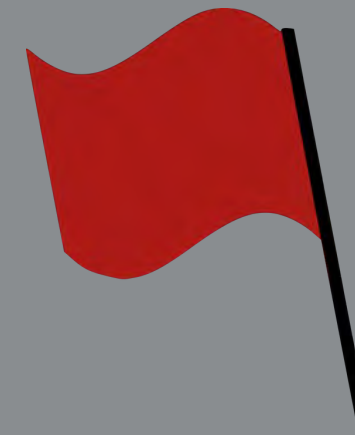
RESUME



REFERENCES



REPUTATION



RED FLAGS

RESUME

- Make sure your resume is free of errors and easy to read.
- Use strong keywords in your resume.
- Have a standard resume template that you can adapt for different jobs.
- Make sure your resume highlights the job description.
- Use applications such as Skill Survey for help with your resume.



REFERENCES

- You should have different types of references: character, skills and knowledge, work performance.
- Make sure you inform your references when you list them on job applications.



REPUTATION AND RED FLAGS

- Many employers check social media profiles during the hiring process.
- Be careful what you post on social media. Even posts from your past can be red flags.
- Don't have posts of drinking or drug-related activity on your profile.
- Be careful about controversial posts and "likes"
- Don't add colleagues to your personal social media platforms.
- Know your employer's social media policy, even for part-time jobs and internships.
- Be aware of how you present yourself even in Zoom. First impressions last.

