

Faculty Annual Evaluation

The [Annual Evaluation](#) processes begin in January. All full-time faculty (including postdocs) are evaluated annually. A summary of the timeline for the annual review process is below. Please consult the [Faculty Handbook](#) for detailed information about the evaluation process.

January

Faculty prepare annual reports as input for their evaluations (complete by end of the first full week of February – see [Guidelines for Faculty Annual Reports](#))

February

Evaluators of faculty prepare their reviews and schedule one-on-one meetings to discuss their evaluation, as well as goals for the next year (must complete by the end of March – see [Evaluation Best Practices](#))

March

Faculty review and have an opportunity to comment on their annual evaluation and submit their comments by the end of March.

April

Evaluator and Approver review and approve faculty evaluations by the end of April

May

Notifications sent by approvers to faculty needing to develop performance improvement plans or to participate in post-tenure review as detailed in the [Faculty Handbook](#)